

July 27, 2005 – 9:00 a.m. Kenai Peninsula Borough Assembly Chambers Soldotna, AK

**WELCOME AND INTRODUCTIONS**

None needed. The meeting was called to order at 9:05 a.m.

**Present at Meeting**

Raymond VinZant, ASDF	Annette Hakkinen, ARC
David Squires, Seward FD	Janice Melvin, Seward FD
John Lucking, Soldotna PD	Tracy Manolakis, Tesoro
David Gibbs, KPB OEM	Michael Tilly, Kenai FD
Warren Isham, Nikiski FD	Billy Harris, Public
Chris Mokracek, CES	Barb Beeman, MAPTS
Becky Hutchinson, Public	Mary Jane Hanley, SOA Public Health
Mike Tauriainen, Public	Terrance Bryant, CIRCAC
Tom Bowman, AST	Bonnie Hanson, KPB OEM
Sue Hecks, KPEMS (teleconf.)	

**MINUTES – Meeting of March 9, 2005**

Lucking motioned and Beeman seconded to approve the minutes of March 9, 2005. There were none opposed.

**APPROVAL OF AGENDA**

Beeman motioned and Hakkinen seconded to move the Annual Election ahead of Reports and Information. Hakkinen motioned and Beeman seconded to approve the agenda as amended. There were none opposed.

**ANNUAL ELECTION**

Hanley nominated Hakkinen to the position of Chair. Nominations were closed. Hakkinen was elected as Chair by unanimous consent.

Hutchinson nominated Beeman to the position of Vice-Chair. Nominations were closed. Beeman was elected as Vice-Chair by unanimous consent.

**REPORTS AND INFORMATION**

**KPB Emergency Manager’s Report / Citizen Corps**

Gibbs reported that it has been a busy quarter and fire activity has been high. Evacuation plans had been written which raised discussion about who is responsible for the implementation of evacuations and the cost involved, and delegation of authority.

Kim Lorentzen has resigned as Citizen Corps Coordinator and Glenda Landua has been hired as her replacement. Glenda will also be working on the emergency response plan.

## **OTHER BUSINESS**

### **Membership**

Harris motioned and Beeman seconded to accept Chris Mokracek's application as a replacement for Jeff Tucker. Beeman motioned and Hakkinen seconded to accept Warren Isham's application as a replacement for Dan Gregory. There were none opposed to either motion.

### **Overview for Emergency Response Plan**

Gibbs gave a PowerPoint presentation of an overview of the Borough Emergency Operations Plan.

### **Goals and Objectives**

Goals need to be set in order for the committee to be more productive.

The emergency response plans need to be reviewed.

Money is available to do training and exercises.

ICS training for local government officials was discussed.

Gibbs suggested the following subcommittees: plans, training, and exercise.

Hecks motioned that the goals for the upcoming year include training, exercises, and planning. Beeman seconded. There were none opposed.

Tilly motioned that Squires work with the training committee, research available training and report at the next meeting. Hecks seconded. There were none opposed.

### **Ninilchik Fair**

The Ninilchik Fair will be held August 19-21. A sign-up sheet was circulated.

## **2005 MEETING SCHEDULE**

No change.

## **ADJOURNMENT**

There being no further business the meeting was adjourned at 10:40 a.m.