

Introduced by: Mayor
Date: 04/16/02
Action: Adopted
Vote: 9 Yes, 0 No

**KENAI PENINSULA BOROUGH
RESOLUTION 2002-045**

**A RESOLUTION AUTHORIZING AWARD OF CONTRACT FOR AN OFFICE SPACE
LEASE FOR THE RISK MANAGEMENT OFFICE**

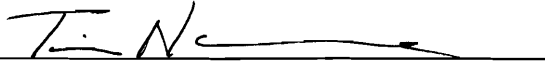
- WHEREAS,** there is a need for office space for the Risk Management Office that cannot be met by the borough's present office space; and
- WHEREAS,** a Request for Proposal (RFP) for office space lease was issued by the Finance Department on behalf of the Risk Management Office; and
- WHEREAS,** four proposals were received from four proposers; and
- WHEREAS,** all proposals were evaluated independently by a committee of administrative personnel; and
- WHEREAS,** The Red Diamond Center submitted the highest ranking proposal; and
- WHEREAS,** the Planning Commission recommended approval of the lease at its April 8, 2002 meeting.

**NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE KENAI
PENINSULA BOROUGH:**

- SECTION 1.** The borough mayor is authorized to lease office space described as Suite 22, Building D, 43335 K-Beach Road, Soldotna, AK 99669, for the purpose of providing office space for the borough administration including the Risk Management office.
- SECTION 2.** That pursuant to KPB 17.10.080, the borough does not classify premises it leases so no classification is proposed.
- SECTION 3.** That the contract for office space lease be awarded to Red Diamond Center under the following terms: 1145 square feet of space at the Red Diamond Center, for an initial lease term to end June 30, 2002 with options to renew for up to three additional one year periods at a monthly rental rate of \$1,285.00, subject to assembly appropriation and availability of funds.
- SECTION 4.** Funds are available for this rental agreement in Account No. 700.11234.43810.
- SECTION 5.** That the mayor is authorized to execute all documents and make all agreements deemed necessary in accordance with this resolution.

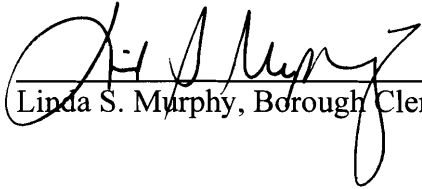
SECTION 6. That this resolution take effect immediately upon adoption.

ENACTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS 16TH DAY OF APRIL, 2002.



Timothy Navarre, Assembly President

ATTEST:



Linda S. Murphy, Borough Clerk

