

Introduced by: Mayor  
Date: 11/17/98  
Action: Adopted  
Vote: 7 Yes, 0 No, 2 Absent

**KENAI PENINSULA BOROUGH  
RESOLUTION 98-091**

**A RESOLUTION DELEGATING CERTAIN CONTRACTUAL FUNCTIONS FROM  
THE ASSEMBLY TO THE CENTRAL KENAI PENINSULA HOSPITAL SERVICE  
AREA BOARD**

**WHEREAS,** in Ordinance 97-58, the assembly approved a Lease and Operating Agreement (L&O Agreement) between the Kenai Peninsula Borough and Central Peninsula General Hospital, Inc. (CPGH Inc.) to operate the Central Peninsula General Hospital on behalf of the Central Kenai Peninsula Hospital Service Area (CKPHSA); and

**WHEREAS,** throughout the agreement, the assembly has certain functions which it may delegate; and

**WHEREAS,** the assembly enacted Ordinance 97-70 which established the Central Kenai Peninsula Hospital Service Area Board (SAB) and gave it the power to advise and make recommendations to the assembly regarding operations and management of the service area activities and to review and recommend the annual service area budget; and

**WHEREAS,** Central Peninsula General Hospital management and operation form a significant portion of the service area activities; and

**WHEREAS,** the assembly finds the borough's best interests would be served by delegating certain hospital oversight and budgetary review functions associated with Central Peninsula General Hospital to the SAB;

**NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH:**

**SECTION 1.** That the SAB is hereby designated as the borough entity to which CPGH Inc. shall make monthly financial reports and quarterly activity reports as described in paragraphs 7 and 16(d) of the L&O Agreement and the SAB shall make quarterly oral reports to the assembly following each CPGH Inc. quarterly report;

**SECTION 2.** That the SAB shall hear and make recommendations to the assembly regarding requests by CPGH Inc. to provide new capital improvements pursuant to paragraph 12(c) of the L&O Agreement, to provide any new services for the service area with a cost expected to exceed \$100,000 for which it must obtain assembly approval as

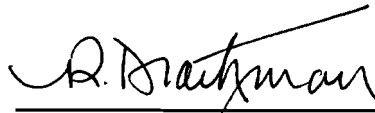
provided in paragraph 21(b) of the L&O Agreement, and to spend or transfer funds in excess of \$100,000 from the plant replacement and expansion fund pursuant to, and when prior approval is required by, paragraph 13(b) of the L&O Agreement. The assembly shall consider SAB recommendations in reaching any final decision on such requests.

**SECTION 3.** That the SAB is delegated the responsibility to hear and consider recommendations from CPGH Inc. regarding CKPHSA budget proposals presented by CPGH Inc. pursuant to paragraph 15 of the L&O Agreement. Additionally, the SAB is specifically authorized to hear and consider proposals from other entities for expenditures of service area tax revenues and to make recommendations to the assembly which the assembly shall consider in budgetary decisions. The SAB shall consult with CPGH, Inc. prior to making any such recommendations to avoid duplication and encourage coordination of services.

**SECTION 4.** That the CKPHSA guidelines dated November 5, 1998, attached hereto as Attachment A, are approved.

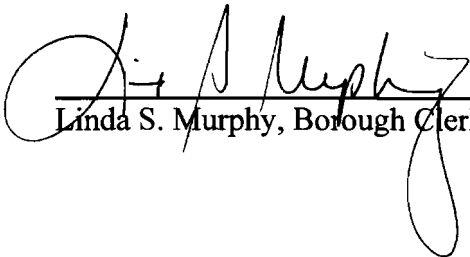
**SECTION 5.** That this resolution shall take effect immediately upon its enactment.

**ADOPTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS 17TH DAY OF NOVEMBER, 1998.**



\_\_\_\_\_  
Ronald Wm. Drathman, Assembly President

ATTEST:



\_\_\_\_\_  
Linda S. Murphy, Borough Clerk

**Attachment A**  
**Central Kenai Peninsula Hospital Service Area**  
**Guidelines**

The enactment of Kenai Peninsula Borough Ordinance 97-70 established an elected board of directors for the CENTRAL KENAI PENINSULA HOSPITAL SERVICE AREA. It is the intent of the assembly that the board serve in an advisory capacity, as a liaison between the assembly and the hospital operator, and that there not be duplication between the functions of the hospital operating board and the service area board. These guidelines are designed to assist with the orientation and initial organization of the service area board.

The power and duties of the service area board stated in KPB 16.08.080 are that the service area board shall advise and make recommendations to the mayor and the assembly concerning the 1) operations and management of service area activities, 2) review and recommend the annual service area budget, and 3) perform such additional functions as the assembly may authorize.

**Oversee Service Area Administration**

Service Area Board Governance

Organize the service area board by electing officers, establishing rules of order/by-laws, regular meeting dates and the agenda format subject to the approval of the assembly

Identify and develop appropriate training for service area board members in the role of a community health board

Develop short and long term goals for the service area's community health policy in conjunction with other public and private health care providers based on the Assembly's direction

Budget

Review, develop and make recommendations on CPGH, Inc. budget request  
Review other funding proposals and make recommendations to the Assembly  
Review CPGH, Inc. monthly/quarterly reports  
Review other entities monthly/quarterly reports

Relationship to Community Healthcare Delivery System

Identify the scope of health care services available locally and through state and national resources, identify unmet community needs, and assist with considering appropriate ways that meet such needs

Develop criteria/guidelines for funding requests from community health care organizations

Develop Assembly Mandates

Other duties as assigned

Oversee CPGH, Inc. Operations *(Note: the service area's relationship with CPGH, Inc. is governed by the lease and operating agreement. It is anticipated that the SAB will oversee CPGH, Inc.'s performance of that agreement and will report both accomplishments and concerns to the Assembly and the Mayor. The scope of SAB's authority in this role is developed by resolution of the Assembly).*