

Introduced by: Mayor  
Date: September 19, 1989  
Vote: Unanimous  
Action: Adopted

KENAI PENINSULA BOROUGH

RESOLUTION 89-107

ESTABLISHING THE POSITION OF SPECIAL ASSISTANT TO THE MAYOR - OIL SPILL LIAISON.

WHEREAS, the borough currently has a critical need for an individual to act as its liaison on the myriad of ongoing and planned oil spill related activities; and

WHEREAS, the state's Department of Environmental Conservation has agreed to provide funds for this position; and

WHEREAS, the position will be deleted upon exhaustion of those funds or cessation of oil spill liaison activities, whichever comes first; and

WHEREAS, no additional appropriation of borough funds is necessary;

NOW THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH:

Section 1. That the position of Special Assistant to the Mayor - Oil Spill Liaison, with an annual salary not to exceed \$47,000, is established and the attached job description is approved and incorporated by reference.

Section 2. That all costs associated with this position will be paid from Account No. 261-112053.

Section 3. That this position is automatically deleted upon exhaustion of Account No. 261-112053 or the cessation of oil spill liaison activities, whichever comes first.

Section 4. That this resolution takes effect retroactive to August 28, 1989.

ADOPTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH ON THIS 19th DAY OF September, 1989.

  
Karen S. Mc Gahan, Vice-Pres.  
Jonathan W. Sewall, Assembly President

ATTEST:

  
Joanne Bradley  
Borough Clerk

Position Description: Special Assistant to the Mayor - Oil Spill Liaison

Service Type: Administrative

Definition: Under the general supervision of the mayor, the special assistant performs various duties related to oil spills.

Minimum Qualifications: Bachelor's degree in business, public policy, economics or a related field; at least four years experience in business management and/or public sector policy making; must be familiar with legislative processes and the economics, demographics, and geography of the Kenai Peninsula Borough.

Responsibilities:

1. Coordinates the borough's response to oil spills.
2. Assists the State of Alaska's Department of Environmental Conservation personnel in developing regulations and contingency plans for vessel traffic safety and oil spills.
3. Provides input regarding proposed state and federal legislation.
4. Acts as the borough's liaison to state and federal agencies/legislators, various committees, affected industries, and the public.
5. Other related duties as assigned.