

Introduced by: Mayor
Date: August 18, 1981
Vote: 15 Yes, 1 No
Action: Adopted

KENAI PENINSULA BOROUGH

RESOLUTION 81-141

AUTHORIZING THE DISPOSAL OF BOROUGH RECORDS WHICH ARE OUTDATED AND SCHEDULED FOR DISPOSAL UNDER THE BOROUGH'S RECORD MANAGEMENT SYSTEM.

WHEREAS, the Records Management Division has continued to implement the program for record management; and

WHEREAS, additional records have been identified as outdated and no longer of any use in accordance with the regulations and retention periods provided; and

WHEREAS, outdated and useless records waste valuable storage space in Borough facilities;

NOW THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH:

Section 1. That the records identified and set forth in ATTACHMENT A, dated August 4, 1981, to this resolution are authorized to be disposed of in accordance with the requirements of Resolution 79-126, setting forth the requirements for records management and retention of Borough files. The completed records transfer/control forms pertaining to these records are incorporated by reference as a part of this resolution.

Section 2. That the Mayor is authorized to effectuate this resolution, which takes effect immediately upon its adoption.

ADOPTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH ON THIS 18th DAY OF August, 1981.

Paul A. Fischer
Paul Fischer, Assembly President

ATTEST:

Frances Bryma
Borough Clerk