



KENAI PENINSULA BOROUGH

Grant Management

MEMORANDUM

TO: Pete Sprague, Assembly President
Members of the Kenai Peninsula Assembly

THRU: David R. Carey, Borough Mayor *DR Carey*
Craig Chapman, Finance Director *C Chapman*

FROM: Brenda Ahlberg, Community & Fiscal Projects Manager *B Ahlberg*

DATE: August 26, 2009

SUBJECT: Ordinance 2010-19- 14, accepting and appropriating \$484,800 from the Alaska Department of Commerce, Community and Economic Development

As determined by Resolutions 2010-025 and 2010-035, the borough assembly recognized 24 unincorporated communities eligible to participate in the FY11 Community Revenue Sharing Program, hereinafter referred to as "program." The assembly's enactment of this ordinance would authorize the borough to accept and appropriate \$484,800 from the Alaska Department of Commerce, Community and Economic Development (DCCED) to distribute funding to nonprofit or tribal entities in each community.

The program shall provide each community \$19,604 to support services and/or projects for a public purpose (\$20,000 less 3.04% administrative costs pursuant to KPB Resolution 2006-036). DCCED has indicated that funds may be used for public purposes to be determined at the discretion of the local governing body and as allowed by state law and borough code.

The FY11 program will commence with adequate public notice and scheduled community meetings held in conjunction with representing assembly members and borough staff. The Community & Fiscal Projects Manager shall oversee the program. Additionally, the borough has determined a distribution process for which a representing entity may apply for and receive funding on behalf of its community. Funding will be provided for qualifying projects once a representing entity has completed an application request and grant agreement with the borough. It should be noted that recipients will be required to submit a report detailing project expenditures and completion *before* they are eligible to apply for and receive future program funds. Please reference the draft timeline for program benchmarks and FY11 Community Revenue Sharing application.

Attachments: Ordinance
FY11 Program application

FINANCE DEPARTMENT	
<i>Account</i>	FUNDS-VERIFIED
Acct. No.	_____
Amount	_____
By: <i>CBW</i>	Date: <i>8/25/10</i>