



KENAI PENINSULA BOROUGH

144 North Binkley Street Soldotna, Alaska 99669-7520

Toll-free within the Borough: 1-800-478-4441

PHONE: (907) 262-4441 FAX: (907) 262-1892

www.borough.kenai.ak.us

DAVID R. CAREY
BOROUGH MAYOR

MEMORANDUM

TO: Pete Sprague, Assembly President
Members, Kenai Peninsula Borough Assembly

FROM: Pete Sprague, Assembly President
Johni Blankenship, Borough Clerk

DATE: February 2, 2010

SUBJECT: Ordinance 2010-09, Amending Portions Of KPB Title 22 To Clarify Borough Clerk Evaluation Procedures, Assembly Packet Deadlines And Distribution Rules, Notice Of Reconsideration Rules, And The Use Of Assembly Chambers And Conference Rooms

Title 22 of the Borough Code of Ordinances relates to the borough clerk, the assembly, and procedural rules. Several sections require updating and clarification. These include the clerk evaluation procedures, which do not accurately reflect current practices in which the entire assembly evaluates the clerk.

Also, the provision requiring that packet items be submitted to the clerk by 4:30 p.m., 12 days before the next assembly meetings needs flexibility. When a holiday falls between the deadline and the assembly meeting, this packet deadline should be earlier to allow enough time for the packets to be finalized and mailed to all assembly members before the next meeting.

Additionally, the current code contains a section governing motions for reconsideration. Among other things, it specifies that "section 472 to end, are not adopted by the assembly and shall not control assembly action". This ordinance clarifies that "to end" means to the end of the chapter on Motions for Reconsideration, not to the end of the book.

Finally, this ordinance clarifies the allowed uses and procedures for scheduling uses George A. Navarre Borough Bulding.