




KENAI PENINSULA BOROUGH

Mayor's Office

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MEMORANDUM

TO: Anchor Point Fire Service Area Board Members

FROM:  Susan Wilcox, Special Assistant to the Mayor/SAB Liaison

DATE: November 23, 2009

SUBJECT: Update of Concerns

Two particular areas of concern in operations for Anchor Point Volunteer Fire Services are the baseline physicals and the certified maintenance of apparatus.

At the beginning of last year's budget session, it was noted that the Anchor Point Fire Service Area had not initiated a baseline physical for core volunteers and maintenance was not being completed by a certified mechanic, since its formation.

The 2009/2010 budget was increased in funding for the physicals to ensure the physicals were brought into compliance for the core volunteers of the department. As of today's date, these physicals have not been performed. It has been almost five months since the new budget year has been implemented. I have visited with the Administrator on a couple of occasions regarding the importance of obtaining the baseline physical, with no action. The liability of not providing the physicals is unacceptable and is of some immediate concern.

There have been questions regarding service for apparatus and providing the periodic maintenance that is required to keep equipment in correct working order. A request for Central Emergency Service's Mechanic to provide an assessment of maintenance items was requested and approved by the Mayor's office to assist in this effort, by the request of the Fire Chief on behalf of the Service Area Board, not the Administrator, which was very concerning. Attached is a copy of those findings for your review. This is of an emergent concern and will require further discussion and action by this board.

I have been contacted by the Assembly and Service Area Board Members regarding funds that I was "holding" up on behalf of the Service Area. Under no circumstances have I ever held monies from being spent or transferred that had the appropriate approvals and followed the appropriate processes. I am very disappointed in the information provided to you, as it is inaccurate. I understand this board moved to transfer funds at the August 17th Board Meeting. Moving funds is not as easy as it sounds. An ordinance is required for any funds that are in the fund balance, and that is where all the funds from the equipment fees were placed, other than personnel costs, as those monies were placed into the personnel line items in which they were spent from. The Mayor's position is that if there are identified expenditures and monies in the current budget cannot be transferred to cover immediate expenses, then monies from the fund balance would be requested from the Assembly for those expenditures. The Mayor does not have the liberty of moving funds from a Fund Balance to an operating fund.

Typically, a memo of justification is sent to me and/or Finance by the Service Area Administrator, with a request and the explanation as to why additional funds are needed, but those funds must be approved for the Assembly Packet by the Mayor or brought forward by an Assembly Member for final approval by the Assembly.

I have included a copy of the outstanding Purchase Orders along with a copy of the budget to date. Until funds are expended and a need is identified, the unused funds can be transferred as needed by approval of the Mayor.

Administrative Recommendation:

1. Complete the baseline physicals for core volunteers.
2. Make a formal request through the Mayor's Office for funding to fix apparatus (With an estimate from the mechanic.) (This will be approximately a two month process.)
3. Ensure that all repairs to apparatus are completed by a certified mechanic.
4. Discuss options until apparatus can be fixed.

I feel the working relationship between this board and the Administration needs a firm foundation to grow and as items of concern surface, that we work together to resolve the issues.

**Anchor Point Volunteer Fire Department
Vehicle Maintenance Assessment
November 2009**

Medic 1 - #41 will be #42 Color - blue Vin. #
1FDWF37F1YEB18170 F-350 7.3 diesel - mileage 46430

- Fuel leak at filter housing
- Front brake pads are about 5/32 inch more than 1/2 worn - need to perform full brake inspection
- Coolant open and close valves have been removed from engine (factory parts) both valves have been left in engine compartment with vacuum hoses still connected
- Replace driveline fluids past due
- Medic step motor is missing wires have been cut (was told that step was repaired 3 months ago)
- Diagnosis coolant leak (Bob states always adding coolant) did not see visual leak must diagnose
- Tail pipe rear hanger is broken

Engine 1 #44 1986 Ford F-800 Vin.
1FDXK84NXGVA33299 8.2 Detroit Diesel - mileage 31834

- Fan blades have been damaged there all bent and shroud is broken something hit the fan at one time
- Left rear brake backing plates are missing only one plate on right rear brake
- Pump packing is leaking
- Must perform complete pump test and valve tests operation of valves are difficult to move
- #4 discharge (1st cross-lay) linkage is very loose
- Foam system that was added is leaking very bad must diagnose also there's a switch added for on and off not needed if operation switch is fixed
- Cover plate for access to hale pump is very loose must repair latches
- There is a cover plate for 120 volt junction box missing under vehicle (left middle wires are exposed)
- Needs full brake inspection leaks air
- Tires have recaps NOT legal
- Genset is hard to start or will not start

Tanker 1 #46 1996 Ford F- series Type F-70330 Vin. 1FDPF70J7TYAZ8637
Engine 7.0 liter gas - mileage 3942

- Rear suspension needs lube and maintenance
- Engine service
- Aluminum tank is rotted out at outlet tube epoxy has been applied around fitting to stop leak still leaks
- Rear water shoot is rotted and leaking
- Inside the water tank the baffles are rotted off 2x4 piece of wood are holding them in place (was told that the aluminum tank is too thin to repair)
- Needs full brake inspection

**Anchor Point Volunteer Fire Department
Vehicle Maintenance Assessment
November 2009**

Tanker #WT45 **2008 Peter built** **Vin. 2NPRLN9X19M780000**
Mileage 4946 (new) **engine paccar px8 - cummings diesel**

- Service suspension - grease
- Service drive train - grease
- Service brake actuators - grease

Rescue #43 **2006 Ford F-550** **Vin. 1FDAW57P474EA14379**
Engine 6.0 diesel A325 mileage 2793 **hours 221.9**

- Suspension and steering - grease
- Foam tank has a major leak must diagnose also leaks into air system
- Vehicle is not balanced properly over weight in rear makes steering float very dangerous
- Tanks that are in the bed for water supply are not secured to vehicle
- Aluminum box is mounted to steel frame without separation
- Foam system compressor is hard to start

Medic 2 #42 **1985 Chevy** **color - white** **Vin. Could not read**
Engine 7.4 gas **mileage 29347**

- High idle throttle linkage chain gets stuck in accelerator dangerous
- Charging system inoperable must be repaired to stock
- Multiple power steering leaks
- Multiple coolant leaks
- Multiple engine oil leaks
- Multiple transmission fluid leaks
- Chief states vehicle runs poor or will not start (vehicle would not start at time of inspection)
- Engine air pump for exhaust gases have been disabled
- Complete driveline service
- Suspension service
- There's a possible fuel supply problem - there's a electric fuel pump added to vehicle and the stock pump is still in place (not sure if vehicle has an onboard battery charger or if the system works)
- There's a lot of interior lights that are inoperable

Utility #49 **2009** **Ford F-250 s/d (new)** **Vin. 1FTNF21569EA47771**

- Wig wag lights are wired wrong
- Still needs complete inspection

**Anchor Point Volunteer Fire Department
Vehicle Maintenance Assessment
November 2009**

**Engine 2/ET1 1984 GMC Detroit 92 color - silver Vin. 1GDT9C4JoFCS09018
mileage 42753 hours - 1307**

- No rear backing plates
- Cooler leak on side of engine must diagnose
- At times rear brakes do not operate
- Hale pump is leaking water at packing
- Four rear tires need to be replaced dry rot cracks on side walls
- Front cross-lay valve hard to open and close
- Left hand discharge valve hard to open and close
- Tank to fill valve hard to open and close
- Operate volume pump from water tank very hard to open and close

**Rescue 2 1985 GMC 3500 Vin. 1GDOJK34J1FS518016
engine 6.2 diesel mileage 20270**

- Belts very loose (squealing)
- Some heater hoses are very soft also radiator cap does not fit properly
- Right rear axle leaking gear oil brake shoes are soaked in oil must replace
- Lower radiator hose is very soft
- Transmission selector shaft seal leaking
- Power steering box sector shaft seal leaking
- Service driveline

**Engine 54 1997 Ford 900 Vin. C90LVC35563
engine gas mileage 38834**

- #2 discharge valve will not open
- #1 discharge valve will not open
- Tank to pump will not open
- #4 discharge valve will not open
- #5 discharge valve will not open
- Relief valve control psi very hard to open
- No rear brake backing plates
- Complete chassis grease
- Complete brake actuators greased
- Air brake system will not shut-off at spec. will go past blow off point and stay running
- Primer pump gears to motor are broken
- Hale pump packing is leaking
- Loose wire at coolant sensor needs new connector

**Anchor Point Volunteer Fire Department
Vehicle Maintenance Assessment
November 2009**

**Utility #58 1989 Chevy Suburban Vin. 1GNGV26K2KF187155
engine 5.7 mileage 64135**

- Loose relay under hood for plow
- Serpentine belt cracked must replace
- Needs new battery terminal cables for both batteries
- Replace battery wires (live) off battery for ignition no protection on wires
- Rear brake flex line cracked open must replace
- Rear exhaust hanger broken
- Rear body mount rotted out
- Muffler is broken open
- Lower radiator hose soft
- All four front sway bar bushings worn out
- Plow frame broken on side
- Front brake flex lines are cracked must replace
- Vehicle runs very poor, erratic idle, misfire lack of power must diagnose

**Brush 1 (47) 1995 Ford F-250 color - white Vin. 1FTHX26H2SKB94612
engine 5.8 liter gas mileage 71351**

- Battery service
 - Serpentine belt cracked
 - Water pump leaks
 - Muffler pipe very loose on back of catalytic converter
- Complete driveline service

**Utility #48 2009 Ford Explorer (new) Vin. 1FMEU73E19UA20608
mileage 6904**

- Electrical short in radios must rewire system
- Wires run outside vehicle hanging loose

Command #40 1997 Chevy 1500 Vin. 1GCEK19M2VE230824

- Blower motor noisy
- Short in heater switch
- Brakes go to the floor at times
- Needs complete vehicle inspection

These inspections are all preliminary and still require a more thorough inspection and pump tests.

Victor A. Azzara
CES Emergency Vehicle Mechanic