

KENAI PENINSULA COLLEGE

Request to

KENAI PENINSULA BOROUGH

for

FY10 FUNDING

Kenai Peninsula College FY10 Borough Funding Request

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Kenai River Campus

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Career Center



Feb. 13, 2009

The Honorable Dave Carey Kenai Peninsula Borough 144 North Binkley Soldotna, AK 99669

Dear Mayor Carey,

Kenai Peninsula College requests funding from the Kenai Peninsula Borough for FY10 as per the following non-prioritized list. The Kenai Peninsula College Council unanimously approved this budget request at their Feb. 12, 2009 meeting.

FY10 FUNDING REQUEST
from
KENAI PENINSULA COLLEGE
to
KENAI PENINSULA BOROUGH

Tuition Waiver \$150,182

Funding provides a partial waiver for up to six credits/semester for high school seniors wanting to enroll in college classes. In Fall 2009, students will pay \$45/credit. The requested Borough funding will cover the remaining \$96/credit. This is an increased cost of \$2/credit to high school seniors due to the UA Board of Regents approved 5% tuition rate increase effective FY10.

Service Learning/Community Engagement

\$38,400

Service-learning is a teaching and learning strategy that integrates meaningful community engagement with instruction and reflection to enrich the learning experience, teach civic responsibility and strengthen communities. KPC began its service learning program in Spring 2004 through a national grant that ended in June 2007. Funding provides for a part-time assistant coordinator and faculty mini-grants to support this growing program that benefits Kenai Peninsula agencies and students.

Adult Basic Education/General Education Development

\$101,601

Funding provides personnel, travel, and materials to make the ABE/GED program available at Nikiski, Homer, Ninilchik, Tyonek, Seldovia, Port Graham and Nanwalek.

Central Peninsula - Nikiski, Ninilchik, and Tyonek \$59,801 Southern Peninsula - Seldovia, Nanwalek, Port Graham, Homer \$41,800

Courses at Resurrection Bay Extension Site, Seward

\$19,000

Funding provides courses in general education requirements such as English, Psychology, Art, Speech, professional development courses and community interest courses.

Kenai River Campus - 156 College Road - Soldotna, Alaska 99669
Kachemak Bay Campus - 533 East Pioneer Ave - Homer, Alaska 99603
Anchorage Extension Site 3901 Old Seward Hwy, Suite 118 - Anchorage, Alaska 99503
Resurrection Bay Extension Site - P.O. Box 1049 - Seward, Alaska 99664

Computer Technician Position, Kachemak Bay Campus

\$48,400

Funding provides a full-time computer technician at the Homer campus to provide services to students and reduce downtime for the computer labs.

Campus Career Center, Kenai River Campus

\$76,700

The Career Center is an integral part of the services KPC provides to students, potential students and other Kenai Peninsula residents. The center provides workshops and individual sessions on career decision making, interest inventories, resume writing, cover letters, application forms and interviewing techniques. Borough funding provides staffing at the Kenai River Campus for 40 hours per week for ten months, an employee to assist, and materials and resources to support these activities.

Coordinator/Night Staffing, Kenai River Campus

\$46,800

Of the 200 plus courses offered at the Kenai River Campus each semester about 80 of those are evening classes. There are limited services provided for these students and no direct oversight of the evening program. This funding provides salary, benefits, and support for a 32 hr/week position. This position:

Provides general advising information for evening students.

Coordinates the evening program.

Provides administrative staffing for evening hours thereby improving security during the evening. Provides staff support for special projects.

The night coordinator is trained in CPR, First Aid, and operation of the Automatic External Defibrillator machines.

Library Clerk Position, Kachemak Bay Campus

\$35,900

Funding provides a part-time (30 hr/wk) Library Assistant to help students make the best use of the limited resource available and to maintain a level of security and accountability for the holdings. Funding also provides additional resources such as reference materials, books and databases.

Operating Costs for West Campus, Kachemak Bay Campus

\$53,200

Funding provides additional operational support for the West Campus for custodial and clerical staffing. The college leases the top floor of the old Homer Intermediate School from the City of Homer which houses KBC classes, faculty and staff offices, nursing lab and student study area.

Information/Registration Clerk, Kachemak Bay Campus

\$23,100

Funding provides 50% of the cost for staffing a 10-month full-time Information/Registration clerk. This position serves students at both the West and East campuses.

Tutors - Learning Centers

\$10,900

Funding provides tutors at both campuses. These tutors are students who are trained to assist other students who are having difficulty in a college course.

Kenai River Campus
Kachemak Bay Campus

\$8,700

\$2,200

Financial Aid Support Clerk, Kenai River Campus

\$23,800

Funding provides for a part-time clerk position to increase access to students and the general public for financial aid advising via e-mail, web, phone and in-person. The position assists with financial aid instructional sessions for Kenai Peninsula communities.

Student Advisor Staff Support, Kachemak Bay Campus

\$9.700

Funding provides increased hours for an advising staff position. This position provides retention and student success activities, academic and financial aid advising and assistance with completing admissions, selecting classes and developing academic plans.

TOTAL REQUEST

\$637,683

Final expenditures for each of the above programs may vary due to programmatic demand. University of Alaska BOR Policy and Regulations require KPC to obtain authorization prior to moving funds between the requested programs. KPC requests that funding approval carry with it that authorization to move funds between the programs, at the discretion of the College Director, to best meet the programmatic need. Funding will not be used for programs not line itemed and total expenditures will not exceed the total approved funding for all categories.

The attached sheet shows changes from the FY09 budget and indicates the reason for the change.

Thank you for your consideration.

Sincerely,

Gary J. Turner

Director

Attachment

cc: KPB Finance Director

FY10 KENAI PENINSULA BOROUGH REQUEST Fiscal Year Changes

Tuition Waiver

Service Learning Program

ABE/GED

Kenai River Campus FY09 \$57,602 FY10 \$59,801 Kachemak Bay Campus FY09 \$39,100 FY10 \$41,800

Courses - Seward Extension Site

Computer Technician Position - Kachemak Bay Campus

Career Center - Kenai River Campus

Coordinator/Night Staffing - Kenai River Campus

Library Support - Kachemak Bay Campus

Operating Costs for West Campus - Kachemak Bay Campus

Information/Registration Clerk - Kachemak Bay Campus

Tutors - Learning Center

Kenai River Campus FY09 \$8,700 FY10 \$8,700 Kachemak Bay Campus FY09 \$2,200 FY10 \$2,200

Financial Aid Support - Kenai River Campus

On-Line Tutoring/Advising Software for Distance Education Students

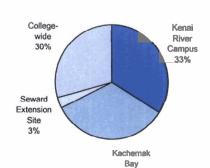
Advisor Staffing - Kachemak Bay Campus

TOTAL REQUEST

FY10 request based on estimted FY10 benefit rates and anticipated salary schedule.

			/10		
F	Request		uest	 Change	Change Description
\$	118,000	\$ 1	50,182	\$ 32,182	Increased Tuition Rate - 5%
\$	38,400	\$	38,400	\$ _	Funding Level with FY09
\$	96,702	\$ 1	01,601	\$ 4,899	Net Step/Benefit Rate Adjustments
\$	19,000	\$	19,000	\$ -	Funding Level with FY09
\$	44,600	\$	48,400	\$ 3,800	Net Step/Benefit Rate Adjustments
\$	73,200	\$	76,700	\$ 3,500	Net Step/Benefit Rate Adjustments
\$	44,500	\$	46,800	\$ 2,300	Net Step/Benefit Rate Adjustments
\$	34,300	\$	35,900	\$ 1,600	Net Step/Benefit Rate Adjustments
\$	52,000	\$	53,200	\$ 1,200	Net Step/Benefit Rate Adjustments
\$	21,900	\$	23,100	\$ 1,200	Net Step/Benefit Rate Adjustments
\$	10,900	\$	10,900	\$ -	Funding Level with FY09
\$	22,700	\$	23,800	\$ 1,100	Net Step/Benefit Rate Adjustments
\$	10,000	\$	-	\$ (10,000)	FY09 One-Time Purchase
\$	9,100	\$	9,700	\$ 600	Net Step/Benefit Rate Adjustments
\$	595,302	\$ 6	37,683	\$ 42,381	
			-		





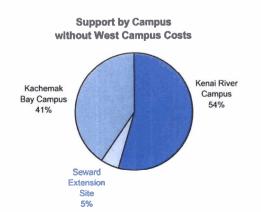
Campus

34%

	1 100	1110	
	Request	Request	Change
Kenai River Campus	206702	215801	9099
Kachemak Bay Campus	203200	214300	11100
Seward Extension Site_	19000	19000	0
Total College Support	428902	449101	20199
Tuition Waivers	118000	150182	32182
Service Learning Program	38400	38400	0
On-Line Tutoring Software	10000	0	-10000
Total College-wide Support	166400	188582	32182
Total Request	595302	637683	42381

FY09

FY10



JumpStart Program - Fall Semester 8 year Comparison

SCHOOLS				STUDENTS								CREDITS				
(alphabetical listing)	Fall'08	Fall 07	Fall '06	Fall '05	Fall '04	Fall '03	Fall '02	Fall '01	Fall'08	Fall '07	Fall '06	Fall '05	Fall '04	Fall '03	Fall '02	Fall '01
Anchor Academy													PERSONAL PROPERTY.		PARTIE SHA	
Alyeska Central								1	AND DESCRIPTION OF THE PERSON			STATE OF THE PARTY	STATE OF THE PARTY.	STATE OF THE REAL PROPERTY.	ALC: UNIVERSITY	3
Aurora Christian																
Community Christian						2	3	3	Sales of the last					6	12	9
Connections (KPBSD)	14	13	12	12	15	4	3	11	85	84	88	60	75	24	15	60
Cook Inlet Academy	7	6	6	6	10	2	3		26	24	22	19	37	8	10	
Copper River			1						No. of Lines	Control of the	6	William Parks		Series of the	Real Property of	
Galena Sch Dist (IDEA)	10	14	9	7	10	4	13	9	47	89	70	34	51	21	62	55
Homer Flex	6			1		1			40	TADAS OF		4		3	The state of the state of	
Homer High	11	41	19	17	15	18	25	28	52	189	71	53	55	60	81	87
Homeschool, Private	4	3		4	3	1		1	19	12		19	11	3		6
Kenal Alternative High	1	1		3		1	3		4	4	THE REAL PROPERTY.	6	STATE OF THE PARTY OF	6	10	
Kenai Central	18	9	11	9	9	11	11	8	74	31	43	41	39	46	39	31
Nanwalek	1								3	Mark Control	AND LAND	CONTRACTOR AND AND		THE STATE OF	Mary Landson	
Nikiski	8	2	3	9	14	5	5	10	33	10	11	33	64	20	25	35
Nikolaevsk	3							1	12	TO SHOULD SHA		THE PARTY OF	STATE OF THE PARTY			3
Ninilchik		1		1				1	N. Stranger	6	CALL STORY	The second second			Elizabeth Lat	6
Raven		1							Control of the last	12	THE RESERVE					
Seward	24	23	19	12	18	23	9	13	108	109	79	40	76	98	33	39
Skyview	17	8	15	10	12	30	20	33	57	45	54	41	49	126	88	126
Soldotna High	36	23	30	30	24	24	30	39	177	120	133	122	97	102	114	164
Voznesenka	1		2	3	1	1		1	6	Maria Santa	7	9	6	6		6
Wings Christian Academy	3	1		2	The state of the s		14	KELANT	13	4		9			ARTE STATE	
TOTALS:	164	146	127	126	131	127	125	159	756	739	584	490	560	529	489	630

JumpStart Program - Spring Semester 8 year Comparison

SCHOOLS	PART TO S					STUDENTS								CREDITS		NAME OF THE OWNER, OWNE
(alphabetical listing)	Spring '09	Spring '08	Spring '07	Spring '06	Spring '05	Spring '04	Spring '03	Spring '02	Spring '09	Spring '08	Spring '07	Spring '06	Spring '05	Spring '04	Spring '03	Spring '02
Anchor Academy		THE PERSON						1		THE RESERVE						3
Alyeska Central							D. C. A.			THE REAL PROPERTY.	THE PERSON NAMED IN				BULLETIN	
Aurora Christian							1		THE RESERVE	FEREN		NAME OF STREET	ELECTION STATE	THE RESERVE OF THE PARTY.	3	ATTO DESCRIPTION OF THE PERSON
Community Christian							5			No. of Concession,		Marie Land			15	ATTACK TO SERVICE
Connections (KPBSD)	20	14	12	11	5	5	2	7	95	56	72	49	27	27	6	34
Cook Inlet Academy	7	3	3	7					29	18	10	PROPERTY OF	San Marie Villa			
Galena Sch Dist (IDEA)	11	9	9	6	7	7	9	7	58	45	45	33	27	27	51	31
Homer Flex	3	1		1	1	1		1	16	3		3	1	1	The second	3
Homer High	11	31	24	26	13	14	21	33	44	129	102	92	54	58	74	116
Homeschool		4		5	1	1	2			18	BAROLINE THE	18	3	3	7	-
Kenal Alternative High		2	1	3			6	3	THE RESERVED	7	6	18		THE PARTY.	26	8
Kenai Central	16	9	8	4	7	8	12	12	64	37	35	21	26	30	45	49
Nanwalek			1	5	1	1	15	14	No. of Concession, Name of Street, or other party of the Concession, Name of Street, or other party of the Concession, Name of Street, or other party of the Concession, Name of Street, or other party of the Concession, Name of Street, or other party of the Concession, Name of Street, or other party of the Concession, Name of Street, or other party of the Concession, Name of Street, or other party of the Concession, Name of Street, or other party of the Concession, Name of Street, or other party of the Concession, Name of Street, or other party of the Concession, Name of Street, or other party of the Concession, Name of Street, or other party of the Concession, Name of Street, or other party of the Concession, Name of Street, or other party of the Concession, Name of Street, or other party of the Concession, Name of Street, or other party of the Concession, Name of Street, or other party of the Concession, Name of Street, or other party of the Concession, Name of Street, or other party of the Concession, Name of Street, or other party of the Concession, Name of Street, or other party of the Concession, Name of Street, or other party of the Concession, Name of Street, or other party of the Concession, Name of Street, or other party of the Concession, Name of Street, or other party of the Concession, Name of Street, or other party of the Concession, Name of Street, or other party of the Concession, Name of Street, or other party of the Concession, Name of Street, or other party of the Concession, Name of Street, or other party of the Concession, Name of Street, or other party of the Concession, Name of Street, or other party of the Concession, Name of Street, or other party of the Concession, Name of Street, or other party of the Concession, Name of Street, or other party of the Concession, Name of Street, or other party of the Concession, Name of Street, or other party of the Concession, Name of Street, or other party of the Concession, Name of Street, or other party of the Concession, Name of Street, or other pa	ED SCHOOL	1	17	1	1	55	52
Nikiski	6	1	2						24	6	9		STATE OF THE PARTY OF	THE RESERVE	ALC: NO.	Design to the same
Nikolaevsk	1		1						3	THE PARTY OF THE P	6		THE RESERVE			
Ninilchik		2	2			7	1	0	Control of the	9	8	Section 1	21	21	1	
River City Academy	1								3		NAME OF TAXABLE PARTY.	STATE OF THE PARTY	THE STATE OF THE S			
Seward	24	18	26	24	18	18	19	17	72	81	118	102	74	74	104	76
Skyview	21	7	9	10	17	17	22	17	86	41	41	40	76	76	85	69
Soldotna High	31	20	23	24	18	22	20	31	142	104	115	93	82	97	71	131
Voznesenka	1	4	Annual Control of	2	2	2	0	3	6	21	B. H. C. C.	9	11	11	0	12
Wings Christian Academy	2								12	TARREST STATES	IN PROPERTY.	THE PERSON NAMED IN	THE REAL PROPERTY.	THE PERSON NAMED IN		ALCOHOL: COL
TOTALS:	155	125	121	128	90	103	135	146	654	575	568	495	403	426	543	584

JumpStart Program - Summer Comparison

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(alphabetical listing)				STODENIS							CUEDIIS			
	Summer '09	Summer '09 Summer '08	Summer '07	Summer '07 Summer '06 Summer '05 Summer '04 Summer '09	Summer '05	Summer '04	Summer '03	Summer '09	Summer '08	Summer '07	Summer '08 Summer '07 Summer '06 Summer '04	Summer '05	Summer '04	Summer '03
1 Anchor Academy								THE REAL PROPERTY.			THE REPORT OF	No. of Lot, House, etc., in such spinster, page, and and an		STATE STATE OF
2 Alyeska Central												The same	STATE OF THE PARTY	STATE STATE OF
3 Aurora Christian												THE PERSON NAMED IN		WALL SO THE
4 Community Christian								A COLUMN TO A COLU	Direction of the last	No. of the last				
5 Connections (KPBSD)						1	1			The second second	THE STREET	THE PERSON	3	3
6 Cook Inlet Academy		-		1			1	Transference	5	The State of the	3	All the Color of the Color		4
7 Galena Sch Dist (IDEA)			1					STATE STATE OF	NOTE OF STREET	4	Reduction I			
8 Homer Flex		1						The Report of	4			STATE OF STREET		STATE STATE
9 Homer High		4						THE REAL PROPERTY.	16					
10 Homeschool							The state of the s			THE RESIDENCE OF THE PERSON NAMED IN	Section of the second	THE REAL PROPERTY.	Colonia Colonia	11 ST 10 ST
11 Kenai Alternative High		1							3	No. of Lot, House, St. Lot,		THE STREET	STATE OF THE PARTY	STATE OF THE STATE
12 Kenai Central			2		2	2	2	The Paris of the	The state of the s	9		12	7	9
13 Nikiski							1	ALCOHOLD BY				Mary Company		3
14 Nikolaevsk								THE REAL PROPERTY.					STATE OF STREET	
15 Ninilchik									THE REAL PROPERTY AND ADDRESS OF THE PERTY ADDRESS OF THE PERTY ADDRESS OF THE PERTY AND ADDRESS OF THE PERTY ADDR	TO SECURE OF THE PARTY OF THE P	The same	HALL THE	- A Charle	TO AND POST OF THE PARTY OF
16 Seward										THE PERSON NAMED IN				
17 Skyview		9	1		1	1	4		24	3	100 March 100 Ma	3	4	13
18 Soldotna High		1		1	1	1	5	STATISTICS.	3		3	3	9	19
19 Voznesenka								THE WAY		The second section		THE REAL PROPERTY.	The state of the s	STATE THAT
20 Wings Christian Academy		1						N. K. T.	4	See all the later				
TOTAL C.		34	1	6	1	4	11	The same of the sa	20	43	9	18	20	18

JUMPSTART STUDENTS BY DEPARTMENT

Fall '08 Spring '09 Total

	1 411 00	oping ou	1 44
Business	8	9	17
CIOS	4	11	15
Fine Arts	21	8	29
Humanities	99	114	213
Math/Natural Sciences	60	42	102
Social Sciences	50	16	66
Vocational/Applied Technology	6	17	23

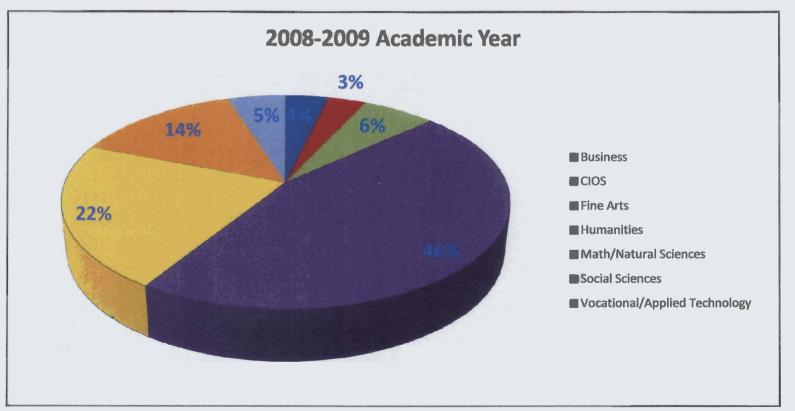
Includes BA, Acct, Economics

Includes Art, Music, Philosophy, Theatre

Includes Communications, English, History, foreign Languages, Philosophy, ASL

Biology, Chemistry, Math, Physics

Anthropology, Counseling, Journalism, Justice, Political Science, Psychology, Sociology Welding, Machine Shop, EMT, ADT



Combined KPC GED/ABE Report

Communities served: Kenai, Ninilchik, Soldotna, Tyonek, Homer, Seldovia, Port Graham, Voznesenka.

Total students served: 299

Total GEDs awarded: 99

Total # contact hours: 5,040—total borough funding in FY09 was \$84,300, that pays for personnel, travel to rural villages and materials.

-Program is driven largely by volunteer tutors trained and coordinated by staff at both campuses.

Site		Full-Time Students	Completed GEDs	Contact Hours
Kenai		14	6	300
Ninilchik		2	2	31
Soldotna		98	50	3095
Tyonek		1	0	12.00
Total		115	58	3438.00
Site		Part-Time Students	Completed GEDs	Contact Hours
Kenai		17	0	73.00
Ninilchik		5	3	26.00
Soldotna		96	24	507.00
Tyonek		3	0	9.5
Homer		52	13	816.00
Seldovia				73.00
Port Graham			Ó	
Voznesenka		6	0	72.00
Total		184	41	1601.5
	Overall Total	299	85	5039.5

Memo

To: Gary Turner

From: Diane Taylor

Date: February 6, 2009

Re: ABE/GED BOROUGH REPORT, 2008

- A. Our literacy program, accredited by ProLiteracy America, offers program activities that include basic instruction, GED preparation, family literacy, and life skills. Family literacy activities have been ongoing including the Read to Your Baby project. We continue to provide services to the native village of Tyonek as well as Ninilchik. We work closely with the tribal councils and school officials at both sites. Our community volunteers continue to be an integral part of the success of our program. Partners in Tyonek include the Tebungha school, the Tyonek Tribal Center, and the Boys and Girls Club. Outreach to Ninilchik is in collaboration with the Ninilchik Tribal Center, Ninilchik library, and the Ninilchik school.
- **B.** ESL students had the opportunity to work either with an individual instructor, or received home visits from a volunteer tutor. In addition, a group ESL class was offered on campus. Writing Fundamentals and a basic vocabulary class were offered each semester, in a group format, for ABE students.
- C. Our AmeriCorps position was filled for a second year by Mary Bell. In that position Mary assisted with the recruitment and matching of community volunteers with literacy students in our local community. In addition, as an AmeriCorps representative at Kenai Peninsula College, Mary has worked on the Read to Your Baby Project, assisted with fundraising at the Kenai River Festival, completed training in Emergency Response for our community, completed Tutor Training, tutored ABE and ESL students, and much, much more. Mary completed ANOTHER 1,700 hours of service (volunteer) to our program, for a total of 3,400 hours of service to our program over the past two years. Our volunteer tutor pool has doubled with over 20 community volunteers working with individual literacy students in our community. Over the past year 3,221 volunteer hours have been donated to our program, due in part to the efforts of our AmeriCorps member assisting with the training and placement of our volunteers in the community.
- **D.** All ABE students are TABE tested and all ESL students are BEST tested. These tests are delivered online or paper based.
- E. Currently our partners include the Department of Labor (Kenai One Stop), and all other agencies housed at the Peninsula Job Center. We continue to have space donated to us to provide GED Orientation services once a month in Kenai.

We also have a partnership/MOU with Project Grad, and students in Ninilchik and Tyonek are referred to our ABE services through Project Grad collaborations.

F. Volunteer recruitment and appreciation events were conducted throughout the year and PSA's were run on the radio and in the newspaper. We offered two trainings for volunteers, one in the evening and one in the afternoon. So far, we have had a 90% success rate with our volunteer matches.

Site	Full-Time Students	Completed GEDs	Contact Hours
Kenai One Stop	14	6	300
Ninilchik	2	2	31
Soldotna			
	98	50	3095
Tyonek	1	0	12.00
Totals	115	58	3438.00
Site	Part-Time Students	Completed GEDs	Contact Hours
Kenai One Stop	17	0	73.00
Ninilchik	5	3	26.00
Soldotna	96	24	507.00
Tyonek	3	0	9.5
Total	121	27	615.5
Grand Total	236	85	053.5

Below are the volunteer tutor totals:

Volunteers	Number	Total Hours	
Community Volunteers	28	2548.00	
Foster Grandparents	6	673.25	
Total	34	3221.25	

KPC's Kachemak Bay Campus-ABE/GED Borough Report* August 2007 - May 2008

	# students	Total hours	# GEDs
Homer-KBC	52	816	13
Seldovia	3	73	1
Port Graham	2	25	
Voznesenka	6	72	
TOTAL	63	986	14

Homer-Kachemak Bay Campus

The Reading/Vocabulary class was well attended this year by a mixture of students preparing for the GED exam and advanced ESL students interested in improving English skills. Instruction included a strong social studies unit including a civil rights history and another on government. There was also an emphasis on comprehension and vocabulary building.

<u>English as a Second language</u> classes were held weekly. Students progressed together through a series called "Reading for Today". The reading provided the context for our vocabulary, grammar and writing work.

Seldovia and Port Graham

Of the five students in these villages, one was able to complete her GED so far. Others continue to study. Winter weather made travel difficult, so tutoring was provided via phone, and one student came to Homer occasionally to receive in-person tutoring time. Two attended our "ABE math marathon" day during which the math teacher offered a concentrated review of GED math work.

Voznesenka

Classes were started in the village of Voznesenka in the spring. Most of the students came from Kachemak Selo. Some students were at the ESL level with a minimal understanding of English. Others worked toward their GED, but will need long term studying to prepare for the exam. These students find it very difficult to get to Homer 22 miles away, so they are grateful for our classes that are offered closer to their homes.

^{*}only KPB grant-related activities

Memo

To: Gary Turner, Director, Kenai Peninsula College

From: Krista Timlin, Career & Community Engagement Center

Date: 2/9/2009

Re: KPC Career & Community Engagement Center Report for July 1, 2007 – June 30, 2008

During the 2007-2008 academic year I continued to serve the Kenai Peninsula community by:

- 1. Offering career counseling and career development assistance
- 2. Providing career development and community engagement resources
- 3. Hosting and/or coordinating KPC participation in career and community engagement focused events
- 4. Managing KPC's Cooperative Internship Program (CIP)
- 5. Managing KPC's Service-learning and Civic Engagement Program

I have continued to collaborate with UA colleagues and various individuals and organizations throughout the Kenai Peninsula in my ongoing assessment, planning and development of Career & Community Engagement Center (CCEC) programs and services. Following is an overview of the center's accomplishments.

Career Counseling

From August 2007 – June 2008 I counseled 37 individuals in face-to-face sessions. Counseling ranged from one to four meetings per person, with most people coming in for one to two meetings.

Selected demographics of the 37 individuals

RESIDENCE	AGE	STUDENT STATUS	COUNSELING FOCUS
Anchor Point 1	19 yrs & under 5	UAA/KPC Student 27	Career Exploration 19
Kasilof 1	20 to 29 yrs 10	High School Student 2	College Exploration & Application 6
Kenai 12	30 to 39 yrs 10	Community Member 8	Internship Information/Preparation 3
Nikiski 2	40 to 49 yrs 7		Job Search & Interviewing Strategy 2
Soldotna 18	50 to 59 yrs 5	GENDER	Résumé Preparation 13
Sterling 3		Female 17	
		Male 20	

Of the individuals I worked with face-to-face, 27 were UAA/KPC students, two were high school students, eight were non-student members of the Kenai Peninsula Borough community. Many individuals had multiple purposes, and just over half of the clients were interested in exploring career options. As in the past, most of the non-student community members, who were not KPC alumni, were primarily interested in exploring career and college options. In addition to face-to-face counseling and assistance, I and CCEC staff (part-time student assistant and part-time Assistant Community Engagement Coordinator, who was newly hired in May 2008) also helped several students and community members via email and telephone, either as follow-up to initial face-to-face meetings, and/or to refer to CCEC and other KPC resources.

Resource Room Usage

From August, 2007 – June, 2008, 73 individuals signed-in as they utilized the Resource Room. Of the 73 visitors who signed-in at the door, 52 of them were KPC students, 2 were KPC employees, and at least 3 of the 21 non-students were KPC alumni. The table below outlines what the visitors worked on or inquired about while at the Resource Room.

	REASON FOR VISIT	# OF SIGNED-IN VISITORS
-	Career Exploration	8
-	College Applications / Research	8
	Internships	7
-	Job Search & Application	40
	Other Career Related Research	10

Information & Resources Provided on Campus

I provided presentations to eight KPC classes on resume writing, career development and service-learning options at KPC. Career development resources were posted on the CCEC slat board. These resources included handouts, brochures, articles and publications covering topics such as job search tips, networking, retraining and job transition tips, resume writing, interview skills, and job market trends in Alaska. A binder with profiles on Kenai Peninsula organizations interested in hosting KPC students for service-learning projects and internships was made available for student and faculty review in the Resource Room. The above career development and community engagement resource materials as well as the full and part-time jobs, internships, and off-campus study/career development/community service opportunities that were posted on the CCEC bulletin boards were utilized by countless students and community members in 2007-2008.

Key Events

<u>Career Day 2007</u>: I co-chaired the 18th annual career exploration event for Kenai Peninsula secondary school students at KPC's Kenai River Campus on Nov. 9, 2008. More than 320 Students from public, private and home school programs across the peninsula—including from Ninilchik, Nikolaevsk, Razdolna, Voznesenka, Hope and Seldovia —and 64 speakers participated at the event. Thirty-five students who traveled from the South Peninsula were provided with additional campus tours, as well as presentations about opportunities at KPC.

<u>Job Shadow Day 2008</u>: Six students from Kenai Central High School job shadowed with two faculty members and myself at KRC on the morning of February 27. I worked on the planning/organizing team for the annual KCHS event and represented KPC at the Kenai Chamber of Commerce Luncheon on Job Shadow Day.

2008 Kenai Peninsula Career and Job Fair. The 7th Annual Kenai Peninsula Career and Job Fair was held on March 26, 2008, at the Soldotna Sports Center. Forty-six vendors and more than 800 job/career seekers participated in the event. The KPC booth received hundreds of those visitors who learned about KPC degree, certificate and training programs, services, campus life and then current job openings.

Cooperative Internship Program (CIP)

Twenty-five KPC students participated in academic CIP internships from July 2007 – June 2008. The internships took place with organizations located in the Borough, on the North Slope and other regions of Alaska, and on the Gulf Coast. Sixteen of the students interned during July – Dec. 2007 and nine students interned during January – June 2008. Twenty-three students were in the Process Technology AAS program, one student was in the Computer Electronics AAS program, and one student was in the Digital Art AAS program.

Service-Learning and Civic Engagement

During the 2007-2008 academic year, 12 faculty and 199 students from the Kenai River and Kachemak Bay campuses participated in service-learning and civic engagement projects. Four faculty members implemented service-learning and civic engagement into their courses for the first time in 2007-2008. CCEC provided service-learning and civic engagement project development mini-grant funds to seven faculty members and one community partner. CCEC also collaborated with the UAA Center for Community Engagement and Learning to provide outreach and guidance to staff and faculty at Mat-Su College as they made plans to begin formally implementing service-learning and civic engagement endeavors at their campus.

KPC students and faculty continued to cultivate new community relationships and build upon previously successful projects. Some notable endeavors included: KBC Ecology students worked on behalf of the Kachemak Bay Research Reserve and the Kachemak Bay Environment Education Alliance to create educational "beach etiquette" signs to be placed on Bishop's Beach in Homer during negative tide events. KRC Business Communications students assisted *Caring for the Kenai* judges in providing feedback to high school student contestants, and also sponsored a semi-finalist team in the contest. The *Portrait Project* partnership between KRC Drawing students and the Kenai Senior Center continued with the baton being passed on to more advanced students who interviewed seniors, drew the seniors' portraits, and co-hosted a reception for the community with the framed portraits on display. The KRC chapter of Phi Theta Kappa then built upon the success of the first *Band Aid* fundraising event by arranging and hosting a second annual event in 2008 to benefit the Kenai Senior Center.

Below is an overview of service-learning and civic engagement involvement during the 2007-2008 academic year—including KPC courses that incorporated service-learning & civic engagement, and the numbers of faculty, students, and community organizations that were involved each semester.

FALL 2007

COURSES

- 1. Survey of Chemistry and Lab
- 2. Introduction to College Writing
- 3. Introduction to Humanities I
- 4. Introduction to Human Services
- 5. Introduction to American Government
- 6. Life Span Development (Two Classes)
- 7. Fundamentals of Oceanography

#FACULTY: 6

#STUDENTS: 99

COMMUNITY PARTNERS: 23

After the Bell, Boys & Girls Clubs of the Kenai Peninsula, Center for Alaskan Coastal Studies, Central Peninsula Counseling Services, Community Outreach Program, Frontier Community Services, K-Beach Elementary School, KCHS Choir, Kachemak Bay Research Reserve, Kenai Convention & Visitors Bureau, Kenai Middle School Mentoring Program, Kenai Peninsula Food Bank, Kenaitze Cuya Qyut'anen Head Start, Mt. View Elementary School, Ocean Conservancy, Old Town Kenai Playhouse, Peninsula Artists in Motion, Performing Arts Society, Redoubt Elementary School, Roundtable: Center for Mediation and Community Dialogue, Soldotna Montessori Charter School, Sterling Head Start, World Music for the Kenai.

SPRING 2008

COURSES

- 1. Intermediate Drawing
- 2. Advanced Drawing
- 3. Presenting Art Lessons in K-12
- 4. Principles of Ecology
- 5. Introduction to Organic Chemistry & Biochemistry
- 6. Principles of Marketing
- 7. Business Communications
- 8. Introduction to Humanities II
- 9. Introduction to Political Science
- 10. Lifespan Development
- 11. Introduction to College Writing

#FACULTY: 9

STUDENTS: 120

COMMUNITY PARTNERS: 18

Caring for the Kenai, Kachemak Bay Environmental Education Alliance, Kachemak Bay Research Reserve, Kaleidoscope School, Kenai Chamber of Commerce, Kenai Peninsula Food Bank, Kenai River Professional Guide Association, Kenai Senior Center, Kenaitze Cuya Qyut'anen Head Start, Performing Arts Society, Re*Group, Roundtable: Center for Mediation and Community Dialogue, Soldotna Montessori Charter School, Soldotna Senior Center, Sterling Elementary School, Sustainable Homer, West Homer Elementary School, World Music for the Kenai

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