

**MEMORANDUM**

**TO:** Members of the Kenai Peninsula Borough Assembly

**THRU:** John J. Williams, Borough Mayor  
Craig Chapman, Finance Director  
Bonnie L. Golden, Grants Manager

**COPY:** Glenda Landua, KPCC Coordinator

**FROM:** Scott Walden, Emergency Management Coordinator

**DATE:** October 16, 2008

**SUBJECT:** Ordinance No. 2008-19-31: An ordinance accepting and appropriating a grant from the Alaska Division of Homeland Security and Emergency Management in the amount of \$25,000 for Kenai Peninsula Citizen Corps Programs

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In June 2006, the Assembly adopted Resolution 2006-053, which officially recognizes the Kenai Peninsula Citizen Corps Council (KPCC Council) as a Borough program under the Local Emergency Planning Committee.

To assist local communities in preparing for disasters, federal grants are available through the U.S. Citizen Corps Program, which is administered by the Alaska Division of Homeland Security and Emergency Management. The Borough has received several previous grants to implement and operate the Kenai Peninsula Citizen Corps. The State recently notified the Borough of a grant award for \$25,000 to further the KPCC Council's planning, public education, and training efforts.

The grant agreement states that no indirect costs are allowed. The Borough's policy, as adopted by Resolution 2006-036, states that "for grants and projects that do not allow an indirect cost to be charged, the respective cost shall be charged to the respective service area receiving the benefit of the grant or project." This grant is for a Borough department funded by general funds and, therefore, no service fee will be charged.

The State requests that the signed grant documents be returned within 30 days. In this instance, the due date would be November 5, 2008. We have submitted a Notice of Intent to Accept Grant Award requesting approval to submit the signed documents after the assembly meeting on November 18. Due to the State's requirement, a shortened hearing date is requested.

Enactment of the attached ordinance will provide OEM the funding it needs to support the activities of the borough's citizen corps programs. Your consideration of this ordinance is appreciated.