

## MEMORANDUM

**TO:** Assembly President  
Members of the Kenai Peninsula Borough Assembly

**THRU:** John J. Williams, Borough Mayor  
Craig Chapman, Finance Director  
Bonnie L. Golden, Grants Manager

**FROM:** Scott Walden, Emergency Management Coordinator

**DATE:** October 16, 2008

**SUBJECT:** Ordinance No. 2008-19-30, accepting and appropriating a grant from the Alaska Division of Homeland Security and Emergency Management in the amount of \$523,750 for Emergency Response Activities

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The State Homeland Security Program (SHSP) provides funding **to enhance the capability of local governments to prevent, deter, respond to, and recover from incidents and to enhance regional preparedness efforts.** The Borough's Office of Emergency Management ("OEM") requested funding under the SHSP program for two projects, a computer-aided dispatch system ("CAD") and a training exercise with Central Peninsula Hospital.

OEM wishes to purchase and install a Borough-wide CAD system that will support the Borough communications center with connectivity to the Kenai, Homer, and Seward systems for information sharing and mutual backup. This will be a full turnkey project to include project planning and management, detailed system design, software procurement and installation, training, preliminary acceptance testing, operational phase-over, performance validation period, documentation, final review and acceptable warranty, and post-warranty contract maintenance. Planning and organization will include professional services for engineering and design of a system capable of meeting Borough-wide emergency communication and information sharing needs. Personnel training will involve in-house IT and GIS services, supervisory and administrative positions, and emergency dispatchers.

In addition, OEM requested SHSP funding for training and exercise for mass-casualty and alternate-care site operations with Central Peninsula Hospital (CPH). Working with CPH, OEM intends to develop and implement a community-wide all hazards disaster drill that incorporates the simulation of an evacuation of the hospital. Also, the identification and use of

an alternate care site will be part of the exercise. This training and drill will increase the capability and capacity of the hospital and other key agencies to deal with an actual disaster that requires the evacuation of the hospital and use/evaluation of an alternate care site.

The Borough has received notice of a grant award from the Alaska Division of Homeland Security and Emergency Management in the amount of \$523,750 to cover the costs of the above-described projects. The source of these funds is federal; they do not require a match.

The State requests that the signed grant documents be returned within 30 days. In this instance, the due date would be November 5, 2008. We have submitted a Notice of Intent to Accept Grant Award requesting approval to submit the signed documents after the assembly meeting on November 18. Due to the State's requirement, a shortened hearing date has been requested.

Enactment of the attached ordinance will provide OEM the funding it needs to move this project forward. Your consideration of this ordinance is appreciated.

Attachments:

- Ordinance
- Notification of award from ADHS/EM
- Obligating Award Document