

Blankenship, Johni

From: Mueller, Marcus
Sent: Thursday, August 14, 2008 2:22 PM
To: Blankenship, Johni; Hartley, Patricia
Subject: FW: Nikiski Fire Staion #2 Land Purchase

Attached for Packets: Ord 2008-19-17

From: Baisden, James
Sent: Thursday, August 14, 2008 11:43 AM
To: Mueller, Marcus
Cc: Carter, Teri
Subject: Nikiski Fire Staion #2 Land Purchase

8-14-2008

Marcus,

I have attached the Nikiski Fire Board minutes from last nights meeting.
The board members approved the purchase of the land with one change to the ordinance.

MOTION BY HAMMOND: TO ACCEPT THE REQUESTED REVISION TO THE 5TH WHEREAS OF ORDINANCE 2008-19-17 TO READ: WHEREAS, IT IS ANTICIPATED THAT NIKISKI FIRE SERVICE AREA WILL REQUIRE THE ENTIRE 10.61-ACRE PARCEL FOR STATION #2 USE. SECONDED BY HILLEARY

MOTION BY GERHAUSER: FOR UNANIMOUS CONSENT.

Let me know if we need to do anything else on this issue.

Thanks,

James Baisden
Nikiski Fire Chief

**NIKISKI FIRE SERVICE AREA
BOARD OF DIRECTORS**

August 13, 2008

I. CALL TO ORDER:

The meeting was called to order at 7:30 p.m. by Chairman Cialek.

II. ROLL CALL:

Mark Cialek, Present	Fire Chief James Baisden
Dan Hammond, Present	Recording Sec Teri Carter
Sharon Brower, Present	
Stan Gerhauser, Present	
Janet Hilleary, Present	
Mae Leighton, Excused	
Lou Oliva, Present	

III. AGENDA APPROVAL:

A. Chairman Cialek asked for additions or deletions to the agenda.

MOTION BY HAMMOND: TO ACCEPT THE AUGUST 13, 2008
AGENDA. SECONDED BY GERHAUSER.

Chief Baisden asked that New Business be moved to Item VII so the board could discuss the new station with Mr. Lyons and his personnel.

MOTION BY HAMMOND: TO MOVE ITEM IX TO ITEM VII AND
MOVE CHIEF'S REPORT BACK. SECONDED BY HILLEARY

MOTION BY BROWER FOR UNANIMOUS CONSENT.

IV. NO PULIC COMMENTS/PRESENTATIONS WITH PRIOR NOTICE

V. NO NIKISKI FIRE DEPARTMENT PRESENTATION

VI. APPROVAL OF MINUTES:

A. Chairman Cialek asked for additions or deletions to the June 11, 2008 Board of Directors meeting.

MOTION BY HAMMOND: TO ACCEPT THE JUNE 11, 2008 BOARD OF DIRECTORS MEETING NOTES. SECONDED BY BROWER.

MOTION BY OLIVA: FOR UNANIMOUS CONSENT.

VII. NEW BUSINESS:

A. Design of Station #2 – Chief Baisden: Chief stated that asked Kevin Lyons, Borough Projects Manager, to come and explain the layout concepts of the new station. Chief had a couple meeting with these gentlemen and discussed the items the new station should have. Kevin introduced Kyle Kornelius and Bernie Smith who will help with this project. Kevin had this group put together a basic quick budget for the new station, just to get an idea on costs. Kevin then listed costs associated with the project, needs of the new station, whether items cost more/less, water hookup issues versus well, required space needed, etc. Kevin stated the most familiar facility the borough has built with the needs requested by Chief is the Bear Creek facility. After he looked at the needs list, he still felt it would serve the service area better to go out and request a new RFP for a Pentstar building. Kevin is aware that the board wants to put in a supplemental funding request for the fire station. If they do revisions to the existing drawings, it would take approximately the same time to get the architect drawings. Kevin will need a design team which will include two board members and members of the department to evaluate all the proposals from the RFP. Lou Oliva and Mark Cialek volunteered to be part of the design team. Chief Baisden, Greg Hyatt, Trent Burnett and Jim Allemann will be the department's portion of the design team.

Mark Cialek stated Assemblyman Gary Superman worked very hard to get the department into the position to build the station. After discussion, Gary wanted to make sure the station was completed right and served the needs of the community. He felt that going out for an RFP would be a positive move. Gary wants to present this schematic as soon as possible to Mike Chennault so a supplemental request can be put in. Kevin felt it would take approximately 45 days after the RFP was out to get a schematic ready for presentation. Board members discussed and felt that going out for a new design was the best option. Mr. Superman also asked that the Nikishka Bay Utilities be invited to a board meeting to discuss the water hookup and flow needs of the new station.

MOTION BY HAMMOND: TO PROCEED WITH SOLICITATION FOR ARCHITECTURAL ENGINEERING SERVICES FOR THE CONSTRUCTION OF A NEW FIRE STATION #2. FACILITY WILL BE BASED ON A NEW DESIGN CRITERIA TO BE SUBMITTED BY A DESIGN OVERVIEW TEAM CONSISTING OF FIRE DEPARTMENT PERSONNEL AND BOARD MEMBERS. SECONDED BY BROWER.

MOTION BY GERHAUSER: FOR UNANIMOUS CONSENT.

B. Resolution to Purchase Future Station #2 Property – Chief Baisden: Chief stated that Resolution 2008-19-17 for acquisition of the real property for Station #2 needs a motion from the board.

MOTION BY OLIVA: TO ACCEPT RESOLUTION 2008-19-17 – AN ORDINANCE AUTHORIZING THE ACQUISITION OF CERTAIN REAL PROPERTY AT MILE 26.5 KENAI SPUR HIGHWAY FOR NIKISKI FIRE. BROWER SECONDED THE MOTION

Discussion took place and a Lou asked if anyone had proper DOT certified access to this parcel to get on and off the highway. Kevin will look into that. Board members discussed the needs of this station. Sharon Brower asked about the department's ability to access the apron behind this parcel. Board members felt that they would like the entire 10.61 acres for the department. They felt this was a wise decision as Chief will do all the department's outdoor training at that location.

MOTION BY HAMMOND: TO ACCEPT THE REQUESTED REVISION TO THE 5TH WHEREAS OF ORDINANCE 2008-19-17 TO READ: WHEREAS, IT IS ANTICIPATED THAT NIKISKI FIRE SERVICE AREA WILL REQUIRE THE ENTIRE 10.61-ACRE PARCEL FOR STATION #2 USE. SECONDED BY HILLEARY

MOTION BY GERHAUSER: FOR UNANIMOUS CONSENT.

C. Station #2 Design – Chief Baisden: Chief stated this topic had already been discussed and the board could move to the next item.

D. State Capital Improvement Projects – 2009 – Chief Baisden: Chief wanted to discuss capital projects for the next fiscal year. He would like to get data prepared so the department is ready to put their top two requests in when requested by the Mayor. Discussion took place on the need to do major renovations to Station #1 and many repairs were mentioned. Chief would like to get quotes to bring back to the board next time. He would like to input for another fire engineer as the #2 priority to try and update the department's equipment. This will be on the agenda for the September meeting.

E. NFSA October Board Meeting Date Change: Chief asked that the October 8, 2008 board meeting be moved to October 15, 2008 as some conflicts have surfaced.

MOTION BY HAMMOND: TO CHANGE THE REGULAR BOARD OF DIRECTORS OCTOBER MEETING ON OCTOBER 8, 2008 TO OCTOBER 15, 2008. SECONDED BY HILLEARY.

MOTION BY GERHAUSER: FOR UNANIMOUS CONSENT.

VIII. CHIEF'S REPORT:

A. Chief reported that the department is in the process of completing/starting three projects. They are:

1. Working with the borough to install new IP phones at each station. The department has the funds it will need to accomplish this.

2. B/C Greg Hyatt as completed the specifications for a rescue boat and has included the needs of the department. The next step will be to provide this information to Mark Fowler, Contracting, so bids can be solicited.

3. The department put the new ambulance and engine in service in July. They are parked outside for board members inspection.

The department has completed 470 total calls to date of which 357 of these are EMS related. EMS is 70% of the runs for the department at this time.

B. Chief has been to Tyonek and Beluga. He has visited with Angela in Tyonek. Chief gave the direction he wants to move in Beluga and Tyonek and what equipment he will move to accomplish this. The department is making regular trips to Beluga for training. B/C Greg Hyatt has taken on this project. Chief stated the department is talking over partnering with Chugach Electric with some equipment to be stored at their facility. Tyonek has received two \$45,000 grants and Chief is discussing selling one of the tankers to Tyonek for these funds once the department has an agreement with them.

C. Chief went over the training report and hours the department has put in as of July 31, 2008. The department has \$178,000 year-to-date of fire loss.

D. Chief has received a letter from a patient whom the department transported. She has no job and has taken the time to write and request that this fee be waived. The department also had a drowning with a small child and Chief is requesting that we do not bill this family either as they have enough issues to work through. Board members all agreed with Chief's requests.

E. Chief reported that the on-call program is progressing well because of the efforts of department personnel. There are approximately 20 people on the on-call list as of now.

IX. OLD BUSINESS:

A. VFA grant – Chief Baisden: Chief reported that the Forestry grant is on the Assembly agenda. The grant requested Class A nozzles for Tyonek, Beluga and Nikiski Fire Department.

B. Engine update – Chief Baisden: Chief reported that the Apparatus Committee is working on engine specifications with Hughes Fire Equipment. The type of equipment will be from Pearce. The \$550,000 state grant is a grant, there is no matching funds needed.

C. Solar signs – Chief Baisden: The board of directors instructed Chief to go to DOT and find out about flashing signs. Chief met with Scott from DOT about this topic. The signs at Station #1 meet the minimum requirements that DOT has to meet. Scott gave Chief all kinds of information and asked him to put in a grant for solar signage to DOT in September. Chief has completed this and feels he has a pretty good chance of getting the grant. If the department is successful, we will in turn provide data for solar signage to DOT for future DOT projects

D. Paramedic Program – Chief Baisden: Chief Baisden reported that J.T. Harris will be going out next month to complete his Paramedic program. Some things have changed since Nate Nelson attended last time. The department is now responsible for room and transportation expenses. Chief stated that he would like to use the \$2,500 that AGRIMUM donated towards the Paramedic Program for Nikiski towards J.T. Harris' expenses. Jamie felt that housing would be approximately \$130 a week. Jamie is not sure about car expenses yet. He will be in Cypress, Texas which is out of Houston and will leave September 20, 2008. Board members felt this was a good investment of the \$2,500 and supported Chief's request.

MOTION BY GERHAUSER: TO COVER ANY ADDITIONAL COSTS FOR J.T. HARRIS' EXPENSES FOR HIS PARAMEDIC RIDE ALONG PROGRAM IN CYPRESS, TEXAS THAT THE \$2,500 AGRIMUM GRANT WILL NOT COVER. SECONDED BY OLIVA.

MOTION BY HILLEARY: FOR UNANIMOUS CONSENT.

E. Station #2 Hose Tower Update – Chief Baisden: Chief reported that the hose tower at Station #2 is being converted into a safe storage area. Kyle

Kornelius stated he was looking into the possibility of using the funds left over to purchase an electric hose dryer that can be put at either station.

X. NO PUBLIC COMMENTS

XI. BOARD COMMENTS:

A. Dan Hammond asked that Chief Baisden contact Conoco Phillips about sponsoring another industry meeting in October or November. Chief Baisden will call/e-mail Peter Micciche about this sponsorship.

XI. ADJOURNMENT:

MOTION BY HAMMOND: TO ADJOURN. SECONDED BY HILLEARY.

MOTION BY GERHAUSER: FOR UNANIMOUS CONSENT.

The next regularly scheduled board meeting will be September 10, 2008 at Nikiski Fire Station #1 starting at 7:30 p.m.

Respectfully submitted,

Chairman

Teri Carter
Recording Secretary

Mark Cialek
Date: