



United States
Department of
Agriculture

Forest
Service

Alaska Region
State and Private
Forestry

3301 C Street
Suite 202
Anchorage, AK 99503-3956

File Code: 1580
Route To:

Date:

Subject: Federal Financial Assistance Award of Grant No. 08DG11100100203

To: Mr. John J. Williams, Mayor
Kenai Peninsula Borough
144 North Binkley Street
Soldotna, AK 99669

Upon execution of this document, award of a Grant in the amount of \$984,000 is made under the terms of the Cooperative Forestry Assistance Act of 1978, Public Law 95-313, as amended, Section 10, Cooperative Fire, and the Consolidated Appropriations Act, Public Law 110-161, as described in the application narrative. The Federal identifier is 08DG11100100203. The application for Federal financial assistance dated April 11, 2008, submitted by you, is incorporated and made a part of this Grant. The following provisions apply to this award:

This is an award of Federal Financial Assistance and as such is subject to the Office of Management and Budget (OMB) Circular A-87, Cost Principles for State, Local and Indian Tribal Governments; OMB Circular A-102 (Grants and Cooperative Agreements with State and Local governments) as implemented by USDA regulation 7 CFR Part 3016 (Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments); and OMB Circular A-133 (Audits of States, Local Governments, and Non-Profit Organizations) as implemented by USDA regulation 7 CFR 3052. The OMB Circulars are available on the internet at www.whitehouse.gov/omb/grants. Electronic copies of the CFR's can be obtained at the following internet site: www.gpoaccess.gov/cfr. If you are unable to retrieve these regulations electronically, please contact our Grants and Agreements Specialist at 907-743-9466.

REIMBURSABLE PAYMENTS. Reimbursable payments are approved under this instrument. Only costs for those project activities approved in (1) the initial instrument, or (2) modifications thereto, are allowable. Requests for payment shall be submitted on Standard Form 270 (SF-270), Request for Advance or Reimbursement, and shall be submitted no more than monthly. Final billing shall be submitted promptly, but not later than 90 days after expiration of this instrument. Any unexpended funding is subject to cancellation after that 90 day period.

Submit the original Standard Form 270 to USDA Forest Service, Albuquerque Service Center, Payments-Grants and Agreements, 101B Sun Avenue NE, Albuquerque, NM 87109. Send a copy to Peggy Cossaboom at 3301 C Street, Suite #202, Anchorage, AK 99503-3956 or fax to Peggy at (907) 743-9479.



CONTRIBUTION RATIO. Except as otherwise provided herein, reimbursement payments to the recipient will be based on the Forest Service share of total program costs, including third party in-kind contributions, to date of the invoice (enter total outlays to date in block 11a of the SF-270, Request for Advance or Reimbursement). The contribution ratio (each party's percentage) for the project is calculated using the dollar amounts shown in block 15 of Standard Form 424, Application for Federal Assistance. The Forest Service's contribution percentage is calculated by dividing the Forest Service's contribution (block 15a) by the total projected costs (block 15g). Unless the instrument is modified in writing, the contribution ratio remains the same throughout the life of the award. The Forest Service will make any necessary settlement for downward adjustments to the Federal share of costs after closeout reports are received.

a. Exceptions for this instrument: Forest Service will pay expenditures as billed as outlined on the budget.

ADVANCE PAYMENT. The recipient is approved to submit requests on an advance payment basis for estimated costs, that shall not exceed the minimum amount needed or no more than is needed for a 30-day period, whichever is less. Any funds advanced, but not spent, upon expiration of this instrument shall be returned to the Forest Service. Request for advance payments shall be submitted on Standard Form 270 (SF-270), Request for Advance or Reimbursement, and shall be submitted no more than monthly.

ADVANCE LIQUIDATION. When payment is requested on an advance basis, a Federal Cash Transactions Report, Standard Form 272 (SF-272) shall be filed to liquidate the advance. The SF-272 shall be submitted within 15 calendar days of advance spending. (See address under Reimbursable Payments)

FINANCIAL STATUS REPORT. A Financial Status Report, Form SF-269A, shall be submitted by December 31 annually. The final Form SF-269A shall be submitted either with your final payment request, or no later than 90 days from the expiration date of the instrument.

MODIFICATION. Modifications within the scope of the instrument shall be made by mutual consent of the parties, by the issuance of a written modification, signed and dated by both parties, prior to any changes being performed. The Forest Service is not obligated to fund any changes not properly approved in advance.

PROGRAM PERFORMANCE REPORT. Submit a performance report by December 31 annually. The report should include a statement of progress, including the results to the date of the report, and a comparison of actual accomplishments with proposed goals for the period, any current problems or unusual developments or delays, and work to be performed during the succeeding period. The final performance report shall be submitted either with your final payment request, or no later than 90 days from the expiration date of the instrument.

FOREST SERVICE ACKNOWLEDGED IN PUBLICATIONS AND AUDIOVISUALS.

Forest Service support shall be acknowledged in any publications and audiovisuals developed as a result of this instrument.

NONDISCRIMINATION. The recipient shall comply with all Federal statutes relating to nondiscrimination and all applicable requirements of all other Federal laws, Executive orders, regulations, and policies. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d, 2000e-16), which prohibits discrimination on the basis of race, color, disability, or national origin; (b) Title IX of the Education amendments of 1972, as amended (20 U.S.C. 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; and Section 504 of the Rehabilitation Act of 1973 as amended (29 U.S.C. 794) which prohibits discrimination on the basis of disabilities. The nondiscrimination statement which follows shall be posted in primary and secondary recipient offices, at the public service delivery contact point and included, in full, on all materials regarding such recipients' programs that are produced by the recipients for public information, public education, or public distribution:

“In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. (Not all prohibited bases apply to all programs.)

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call (202) 720-5964 (voice and TDD). USDA is an equal opportunity provider and employer.”

If the material is too small to permit the full statement to be included, the material will at minimum include the statement, in print size no smaller than the text, that “This institution is an equal opportunity provider.”

PRINCIPAL CONTACTS. The principal contacts for this instrument are:

Debora Cooper
USDA Forest Service
State and Private Forestry
253 Wilson Lane
Soldotna, AK 99669
(907) 714-2439 (voice)
(907) 260-6204 (fax)
dbcooper@fs.fed.us

Roberta Wilfong
Program Manager, SBB Mitigation
Kenai Peninsula Borough
253 Wilson Lane
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Gwendolyn Marcus
I-Web Payment Approver
State and Private Forestry
(907) 743-9449 (phone)
(907) 743-9479 (fax)
gmarcus@fs.fed.us

Peggy Cossaboom
Grant Specialist
State & Private Forestry
(907) 743-9466 (phone)
(907) 743-9479 (fax)
pcossaboom@fs.fed.us

AUTHORIZED REPRESENTATIVES. By signature below, the recipient certifies that the individuals listed in this document as representatives of the recipient are authorized to act in their respective areas for matters related to this grant.

FUNDING EQUIPMENT. Federal funding under this instrument is not available for reimbursement of recipient purchase of equipment.

PRE-AWARD COSTS. Prior written approval of pre-award costs is waived for this instrument. Pre-award costs are approved as long as those costs are within the 90 day period immediately preceding the effective date of award.

COMMENCEMENT/EXPIRATION DATE. This instrument is executed as of the date of last signature and is effective through June 30, 2011 at which time it will expire unless extended.

CHARLES F. KREBS
Director, S&PF

Date

JOHN J. WILLIAMS
Mayor, Kenai Peninsula Borough

Date

Enclosure

cc:
ASC (SPS20108) (1001)
Debora Cooper, S&PF
Roberta Wilfong, KPB