

Introduced by: Mayor
Date: June 3, 1986
Hearing: June 17, 1986
Action: Enacted
Vote: Unanimous

KENAI PENINSULA BOROUGH

ORDINANCE 86-42

AMENDING A GRANT FROM THE STATE OF ALASKA FOR \$45,000 FOR CONTINUATION OF THE COASTAL MANAGEMENT PROGRAM.

WHEREAS, the Kenai Peninsula Borough has been awarded a grant in the amount of \$45,000 from the State of Alaska, Department of Community and Regional Affairs; and

WHEREAS, this grant was accepted through Ordinance 85-74; and

WHEREAS, this grant requires ten percent (\$4,500) matching funds which were not appropriated by KPB Ordinance 85-74; and

WHEREAS, sufficient funds are available in the Coastal Zone Management fund balance to meet the required matching funds; and

WHEREAS, the State has authorized the Borough to expend funds in the amount of the allocation for the development of a coastal management plan; and

WHEREAS, the Kenai Peninsula Borough has been participating in the planning process outlined in the Alaska coastal management program; and

WHEREAS, the Borough is developing a coastal management plan;

NOW THEREFORE, BE IT ORDAINED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH:

Section 1. That Ordinance 85-74 is amended to include the Borough's matching monies.

Section 2. That the Borough's ten percent matching monies in the total amount of \$4,500 are hereby appropriated from the Coastal Zone Management fund balance (257-27900) to supplement the amended grant budget.

Section 3. That the grant budget is amended as follows:

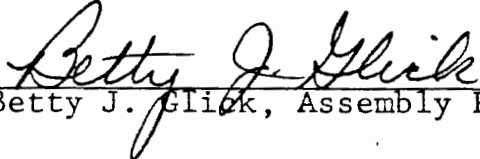
		Ordinance 85-74	Ordinance 86-
257-211050-40110	Regular Wages	\$ -	\$ 9,000
257-211050-40120	Part-time Wages	33,975	21,175
257-211050-40130	Overtime Wages	1,500	1,500

Kenai Peninsula Borough
Ordinance 86-42
Page 1 of 2 Pages

		Ordinance 85-74	Ordinance 86-
257-211050-40210	FICA	2,600	2,000
257-211050-40221	Employee Retirement	-	1,000
257-211050-40310	Workers' Compensation	125	125
257-211050-40322	Life Insurance	-	200
257-211050-43210	Transportation and Subsistence	5,000	8,500
257-211050-43410	Printing	500	5,000
257-211050-43310	Advertising	800	250
257-211050-43110	Communications	-	250
257-211050-43140	Postage	-	250
257-212050-42110	Office Supplies	500	250
		<u>\$45,000</u>	<u>\$49,500</u>

Section 4. That this ordinance takes effect immediately upon its enactment.

ENACTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH ON
THIS 17th DATE OF June, 1986


Betty J. Glick, Assembly President

ATTEST:


Joanne Bradley
Borough Clerk

I. BACKGROUND

In June, 1984 (fiscal year [FY] 84), the Kenai Peninsula Borough (KPB) reinitiated work on its district coastal management program (CMP). The Borough had prepared a public hearing draft of its CMP in 1981, but did not pursue adoption of the program because of local opposition.

In FY 84, the Borough conducted public meetings, identified draft issues, explored coastal zone boundary alternatives and examined methods to implement its district program. In January, 1985, the Borough Mayor decided to continue the Borough's effort to prepare a district program.

The Borough used FY 85 grant monies to revise the resource analysis component of its CMP. In this fiscal year, FY 86, the Borough plans to use in-house staff to continue past efforts to reactivate interest and increase awareness of its CMP.

II. TASKS

TASK A. Public Involvement Program

The Borough will conduct a public involvement program to increase public awareness and interest in its CMP, and obtain direction on how to develop its CMP. Staff will contact the following communities and conduct public meetings in those which express an interest. The communities include: Anchor Point, English Bay, Homer, Hope, Kenai, Nikiski, Ninilchik, Port Graham, Seldovia, Seward, Soldotna and Tyonek.

The Borough will also prepare a slide show, informational materials and informational brochures for use at the public meetings. The slide show will present introductory information on the State and Borough's CMP, and the informational brochure will identify draft goals, objectives and needs (TASK C) and implementation methods (TASK D). In addition, the Borough will prepare notices and advertisements for the public meetings.

TASK B. Establish Working Relationships

The staff will regularly report on program progress to the KPB Planning Commission, and use the Commission as the main local governing body for direction on how to prepare its CMP.

Also, the staff will establish working relationships with key State and federal resource agencies, local governments and other local interests, such as the Kenai River Special Management Board and the Borough's Resource Development Council. These efforts will include: participating in a State agency meeting on the KPB CMP (organized by the Division of Governmental Coordination [DGC]), arranging meetings with individual agencies to discuss concerns/needs of the KPB CMP, and participating in special issue meetings (e.g. Kenai River Special Management Plan) to address KPB CMP concerns.

TASK C. Identify Goals, Objectives and Needs

The KPB has identified draft goals, objectives and needs (issues) statements for its CMP that meet the requirements of 6 AAC 85.020. The Borough will further refine and expand on this draft, and prepare a summary of the statements. This summary will be included in the brochure (TASK A) used for the public meetings, and the Borough will solicit public comments on the draft at the meetings. The Borough will also prepare a summary of all public comments received on the draft.

TASK D. Identify Implementation Methods

The KPB has initially examined and identified methods to implement its CMP that meet the requirements of 6 AAC 85.100. The Borough will further refine the description of proposed implementation methods and prepare a summary of the methods. This summary will be included in the brochure (TASK A) used for the public meetings, and the Borough will solicit public comments on the summary at the meetings. The Borough will also prepare a summary of all public comments received on the draft.

TASK E. Identify Coastal Zone Boundary

The Borough has initially identified several options for its coastal zone boundary. However, not all options satisfy the requirements of 6 AAC 85.040. The Borough will work toward identifying a boundary that the Borough government and residents and State agencies can support. The staff will discuss boundary concerns at the public meetings (TASK A), with the Borough Planning Commission and Resource Development Council and with State resource agencies. The Borough will also prepare a map, scale 1:500,000, and narrative description of the recommended coastal boundary or coastal boundary options.

TASK F. Resource Inventory

The resource inventory prepared for the Borough's former public hearing draft CMP (1981) is now dated. The Borough will identify changes needed to this inventory and prepare a proposed work program to accomplish these changes. The intent is to prepare a resource inventory that meets the requirements of 6 AAC 85.050. The Borough will use the proposed work program to apply for FY 87 State funds to do the resource inventory work.

TASK G. Permit Reviews

The Borough will review permit applications for coastal consistency that are received and comment when appropriate.

TASK H. Coastal District Conference

In June, 1986, DGC plans to have a conference for municipal coastal districts in Anchorage. The City will send at least one representative to this conference.

III. STAFF

The TASKS described in this work program will be performed in-house by Borough Planning Department staff. The equivalent of one and one-third full time Planner and a one-quarter time clerical position will be used. The amount of time and respective responsibilities for each position is as follows:

- Planning Director - 10% of time: Perform overall management of the coastal management program and ensure it is integrated with other Borough planning efforts.
- Senior Planner - 20% of time: Ensure interaction between the Borough's coastal management program and the Kenai River Special Management Plan. In addition, assist in conducting the TASK A public meetings and informational materials.
- Associate Planner - 75% of time: Responsible for performing each of the identified TASKS.
- Associate Planner - 25% of time: Ensure interaction between the planning activities occurring for development of the west side of Cook Inlet and the Borough's coastal management program.
- Clerk Typist - 25% of time: Perform all clerical services.

In addition, the Borough will use its print shop to print the informational brochure for the public meetings and contractual services to do advertising for the public meetings.

IV. SCHEDULE

TASKS B and G are ongoing and will be performed throughout the grant's period of performance. A schedule for the other TASKS is as follows:

- Identify draft goals, objectives and needs, TASK C, implementation methods, TASK D, and coastal zone boundary options, TASK E, for review by the Planning Commission and Resource Development Council 5/86
- Participate in State/Federal agency work session, TASK B 6/86
- Develop and print public information materials on TASKS C, D and E to use at the public meetings 7/86
- Conduct public meetings, TASK A 9/86
- Prepare summary of public meeting comments on TASKS C, D and E. 9/86
- Prepare resource inventory work program, TASK F 9/86

V. PRODUCTS

The number of copies of each product to be submitted to the Department and Division of Governmental Coordination (DGC) is identified in parenthesis. The number of copies to be delivered to the Department is identified first, and is followed by the number for DGC. An example of this is, (1-1).

All products shall be consistent with relevant provisions of the Alaska Coastal Management Program Standards and Guidelines and shall be forwarded to the Department and DGC as they become available.

In addition, all reports, maps and other documents completed as a part of this agreement, other than documents exclusively for internal use within the Department and DGC, shall carry the following notation on the front cover or a title page (the title block of maps) containing the name of the Department:

"The preparation of this (report, map, document, etc.) was financed in part by funds from the Alaska Coastal Management Program which is funded by the State of Alaska and the Office of Ocean and Coastal Resource Management, National Oceanic and Atmospheric Administration, U.S. Department of Commerce, administered by the Department of Community and Regional Affairs, Municipal and Regional Assistance Division."

The following products will be submitted:

1. Six hundred copies (10-10) of the TASK A informational brochure that describes Borough interests on TASKS C, D and E.
2. The TASK A slide show (1-0) and other informational materials (1-1),
3. Twenty-five copies (1-1) of the summary report that describes comments received at the TASK A public meetings. In particular, the report will describe comments on TASKS C, D and E information.
4. Twenty copies (1-1) of the TASK E map, scale 1:500,000, that shows coastal boundary options.
5. The TASK F work program (1-1) for the resource inventory.
6. Borough responses to permit applications, TASK G (1-1).
7. Quarterly progress and financial reports for all activities performed (1-1).
8. Copies (1-1) of all significant correspondence on program development, implementation or education and information efforts, with subcontractors, State and federal agencies and other interested parties. This requirement may be modified by mutual agreement between the Department, DGC and the Grantee.

VI. BUDGETEXPENDITURES

Personal Services	\$35,000
Travel	8,500
Contractual (Printing)	5,000
Miscellaneous (Advertising, Phone, Postage, etc)	<u>1,000</u>
TOTAL	\$49,500

INCOME

Federal 306/State General Funds	\$45,000
Borough (10% match)	<u>\$ 4,500</u>
TOTAL	\$49,500

