

Introduced by: Mayor
Date: May 16, 1978
Hearing: June 6, 1978
Action: Adopted as Amended
Vote: Unanimous (124)

KENAI PENINSULA BOROUGH

ORDINANCE 77-45

(Substitute)

AN ORDINANCE CREATING A SYSTEM OF ACCOUNTS ESTABLISHING VARIOUS SEGREGATED FUNDS TO ACCOUNT FOR ALL RECEIPTS AND EXPENDITURES RELATED TO THE PURPOSES OF THE FUNDS.

WHEREAS, it is in the best interests of the Borough taxpayers, and efficient accounting procedure, for the Borough to operate on a fund accounting system; and

WHEREAS, various funds are required for general and specific accounting purposes to better reflect the balances in each fund; and

WHEREAS, a fund accounting system implements generally accepted municipal accounting principles;

NOW THEREFORE, BE IT ORDAINED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH:

Section 1. That an accounting system for the Borough is established and set forth by this ordinance to provide segregated funds based upon classifications related to the functions of the fund accounts. All financial transactions involving the separate funds shall be recorded in the fund accounts in accordance with generally accepted municipal accounting principles. The Finance Director is authorized to make transfers between funds in accordance with generally accepted municipal accounting principles to meet accounting requirements.

Section 2. General Fund. The General Fund is established to account for all revenues of the Borough which are not dedicated to, accrued to, or credited to another fund. Appropriations and disbursements from the General Fund shall be made for such lawful purposes as the Borough Assembly shall provide in the annual budget ordinance.

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Section 3. School Fund. The School Fund is established to account for all revenues allocated for school purposes. Disbursements from the School Fund shall be made only for lawful school expenditures of the Borough.

Section 4. Debt Service Fund. The Debt Service Fund is established to receive, disburse, and account for all funds set aside to pay the Debt Service of all outstanding Borough bonds.

Section 5. Capital Reserve Fund. The Capital Reserve Fund is established to account for any unencumbered project funds at the end of the fiscal year. Only capital expenditures shall be made from this fund.

Section 6. Bond Fund. The Bond Fund is established to receive, disburse, and account for all proceeds received from the sale of any bond of the Borough. Separate accounts shall be created within this fund for each bond issue sold, and such monies shall be disbursed solely for purposes set forth in the bond authorization.

Section 7. Revenue Sharing Trust Fund. The Revenue Sharing Trust Fund is established to receive, disburse, and account for all monies accruing to the Borough from the federal general revenue sharing programs.

Section 8. Trust and Agency Fund. The Trust and Agency Fund is established to receive, disburse, and account for all monies held in trust for a specific purpose not otherwise provided in this ordinance, which are held by the Borough as agent for another, and shall include cash reserves and unexpended appropriations from prior fiscal years which have not reverted to the fund from which they were originally appropriated, and are being held in anticipation of future expenditure for the specific purposes. Separate accounts shall be maintained within such fund for each trust, agency, item, and appropriation. Monies in said fund shall be disbursed pursuant to the trust agreement, or as the Assembly may provide by appropriation ordinance.

This fund shall include all present suspense accounts and such other general accounts as the Finance Director shall determine to be necessary for the proper administration of the fund and the fiscal integrity of the Borough government.

Section 9. Insurance and Litigation Reserve Fund. The Insurance and Litigation Reserve Fund is established into which shall be paid all monies for insurance premiums, insurance reserves, and litigation reserves. Appropriations and disbursements from the Insurance and Litigation Reserve Fund shall be for insurance premiums, self-insurance, deductible losses, legal fees, and litigation losses.

Section 10. Nikiski Fire Service Area Fund. The Mikiski Fire Service Area Fund is established into which shall be paid all revenues from taxes or other sources. Appropriations and disbursements from the Nikiski Fire Service Area Fund shall be made for the Nikiski Fire Service Area functions of the Borough.

Section 11. North Peninsula Recreation Service Area Fund. The North Peninsula Recreation Service Area Fund is established to account for all revenues from taxes or other sources. Appropriations and disbursements from the North Peninsula Recreation Service Area Fund shall be made for the North Peninsula Recreation Service Area functions of the Borough.

Section 12. Bear Creek Fire Service Area Fund. The Bear Creek Fire Service Area Fund is established to account for all revenues from taxes or other sources. Appropriations and disbursements from the Bear Creek Fire Service Area Fund shall be made for the Bear Creek Fire Service Area functions of the Borough.

Section 13. South Hospital Service Area Fund. The South Hospital Service Area Fund is established to account for all revenues from taxes or other sources. Appropriations and disbursements from the South Hospital Service Area Fund shall be made for the South Hospital Service Area functions of the Borough.

Section 14. Central Peninsula Hospital Service Area Fund. The Central Peninsula Hospital Service Area Fund is established to account for all revenues from taxes or other sources. Appropriations and disbursements from the Central Peninsula Hospital Service Area Fund shall be made for the Central Peninsula Hospital Service Area functions of the Borough.

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Section 15. This ordinance takes effect upon its enactment, whereupon all these established funds will be activated and effectuated with all funds assigned to the respective accounts.

ENACTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH
THIS 6 DAY OF June, 1978.


JoAnn Elson, Assembly President

ATTEST:


Borough Clerk