



KENAI PENINSULA BOROUGH

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DALE BAGLEY
MAYOR

MEMORANDUM

TO: Gary Superman, Assembly President
Members of the Kenai Peninsula Borough Assembly

FROM: Bonnie L. Golden, Grants Manager *bg*

EMAIL: Scott Holt, Finance Director
Charles Franz, SPH Administrator

DATE: December 7, 2004

SUBJECT: Ordinance No. 2004-19-30: DHSS Grant to South Peninsula Hospital

During the Finance Committee meeting today a question was raised regarding the grant to South Peninsula Hospital for their expansion project. The question was whether or not the Borough could charge an administrative fee against the grant.

Subsequent to the meeting, I contacted the Grant Administrator for the DHSS grant. He informed me that such fees are generally included in the proposed budget that is submitted with the grant application. In addition, he stated that administrative fees aren't usually charged against a construction grant. The grant application stated that Denali Commission funds would be used for construction costs only. In order for an administrative fee to be charged against this particular grant, an amended budget would need to be submitted to DHSS. The amended budget would require their approval. The Grant Administrator could not say at this time whether or not the amended budget would be approved.