

**BEAR CREEK FIRE SERVICE AREA**  
**BOARD MINUTES**  
November 9, 2004

**Call to Order:**

7:30 pm

**Roll Call:** Present: Dan Logan Excused: Mark Beals, Fire Chief  
Duane Chase Excused: James Ireland  
Dave Hayes  
Rick Jones Suzi Mack, Admin Assistant  
Len Weimar

**Changes/Approval of Agenda**

- ◆ Agenda approved with the addition of Open Burning Authority to Old Business.

**Approval of Minutes**

- ◆ Minutes from October 12, 2004 meeting read and approved with corrections.

**Public Comments and Presentations**

- ◆ None

**Correspondence**

- ◆ None

**Old Business**

- ◆ Some monthly bills reviewed and approved. The remainder will be ready by weeks end, signed and sent out.
- ◆ Board is made aware that unit 113 is back and appears to be running well. Board members discuss the specific method used to repair 113 at Alaska Sales and Service.
- ◆ Pit Bar Land Update: The board reads letter from Ray Gillespie, representing the personal estate of Davorie Kowalski, concerning the land in question. The board discusses the letter and agrees with the direction that Mr. Gillespie is going. There is some concern among board members that the language in the letter should be more permanent and legally defining, insuring Bear Creek Fire Department will have access to a usable right of way (at least 30 feet) and the draft site on the lot. It is the consensus of the board members that in the future, should the land involved change hands, Bear Creek have a written, legally binding right of way that insures access and Bear Creeks name on the deed.
- ◆ New Truck inspection trip; Last months trip and the upcoming final trip both discussed. Len Weimar commends both Fire Chief Marks Beals attention to detail on the new unit and Engineer Connie Eldes' "people" skills with factory personnel, clarifying Bear Creeks' specific requirements in the new Rescue Pumper Unit. Final inspection trip is planned for November 29, 2004. Captain Towsley and Chief Beals will be doing the final inspection.

- ◆ New Command Unit: EZ2-Len Weimar- tells the board about his trip with the new command unit. It became necessary to purchase a new engine for the unit in Everett Washington. Engineer Weimar purchased the engine and has submitted that cost for reimbursement. The Board generally discusses the new unit.
  - Motion-* Dave Hayes makes a motion to approve a budget revision moving \$3200.00 from Firefighting Equipment to Contract Services to reimburse Len Weimar.
  - Second-* Rick Jones
  - The Board unanimously approves this budget revision and reimbursement.*
- ◆ New Building: Board discusses future building plans. By next months meeting board should have a conceptual site drawing in hand.
- ◆ WalAlaska Draft Site Support-Letter to Mr. Conant: draft of letter is read by board and approved pending changes.
- ◆ Open Burning Control- Item added to Agenda: Dave Hayes believes that the department has authority to enforce burn bans and issue written permits with authority coming from the State Fire Marshals office. Admin assistant is directed to call Seward Fire and the State Fire Marshals office and prepare a draft of a written permit that Bear Creek can use. Board agrees that we will need to publicize the change of process.

### **New Business**

- ◆ Approval of Fire Act Grant: Board briefly discusses grant awarded to Bear Creek and reads memo from Chief Beals and Kenai Peninsula Borough.
  - Call for Unanimous Consent-* Dave Hayes calls for unanimous consent to accept the Assistance to Firefighters/Fire Act Grant and approve matching funds of \$7, 624.00. ←
  - Vote-* Board agrees unanimously to accept Fire Act Grant and approve matching funds.
- ◆ Jr. Firefighter Program-The Board discusses this and the admin assistant will have draft SOP for this program ready soon.
- ◆ Bear Creek Capital Projects Priorities: Board discusses past projects and the new building.
  - Motion-* Rick Jones makes motion that Bear Creek submit Mobile Hydrant as #1 priority and Camelot Spur Rd as # 2 and New Building Architectural and Engineering Report as priority #3.
  - Second-* Duane Chase.
  - Board Votes unanimously to submit Capital Projects as listed.*
- ◆ Chief Beals has completed evaluation of admin assistant. Board generally discusses job performance and concurs with Chiefs' recommendation to give this position a raise.
  - Motion-* Dave Hayes makes a motion to give the admin assistant a 5% raise
  - Second-* Duane Chase.
  - Board agrees unanimously to 5% raise for admin assistant.*

- ◆ Board is made aware that Bear Creek should soon be receiving official notification of SREMS Code Blue grant funding.

6 runs reported in October are generally discussed. The fire department upcoming training is also discussed.

**Chief's Report:**

**Meeting Adjourned:** 8:40 pm

Minutes Prepared By: \_\_\_\_\_  
Suzanne Mack

Approval Signature: \_\_\_\_\_